Get a career you can count on

Learn to prepare complex financial reports, manage and forecast large budgets, prepare personal income tax returns and develop small business accounting systems. Our industry-current teachers will keep you up-to-date with the latest professional knowledge to prepare you for a career as an accountant, office manager, or budget officer.

LOCATION/S
Online

DURATION
Online: Varies - Dependent upon the number of units completed per study term

Entry requirements
There are no entry requirements for this qualification.
If you're under 17 years...
...

Resources required
Login to the online learning site to update your personal details and check your grades, and login to... to study your course! For new students, your username and password will be sent to you after enrolment. For existing students, please use your existing information.

Important Information
Please note that some units within this qualification are not available online.

What are my payment options
No matter what your circumstances, TAFE Queensland Brisbane has a payment option to suit you. If you are unsure of what’s right for you, call us on 1300 712 007. We’re here to help.

FULL FEE | $6,000
This is the total cost of the course.

SUBSIDISED | $4,650
The Queensland Government will offset the cost of study for eligible students. You will still need to pay for a portion of your study costs. The amount above is what you will need to pay.

CONCESSION | $4,245
You are eligible for the concession price of a course if you are eligible for subsidised training, and are listed on an Australian Government Low Income Health Care Card or Pensioner Concession Card, if you are Aboriginal or Torres Strait Islander, you hold a Department of Veterans’ Affairs Pensioner Concession Card, or if you have a disability. Further information about concessions.

Got a question?
Enquire about your full fee study options

Accurate as at 9 October 2017. For the latest information see:
tafebraise.edu.au/course/16148
Outcome

FNS50215 Diploma of Accounting

After completion of this Certificate further education includes:

- 182JA Bachelor of Accounting

Job prospects

- Office Manager

Units

The successful achievement of this qualification requires you to complete 6 core and 5 elective units. Upon successful completion of all 11 units you will receive a Diploma of Accounting.

<table>
<thead>
<tr>
<th>Units Code</th>
<th>Units Title</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNSACC301</td>
<td>Process financial transactions and extract interim reports</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBITU402</td>
<td>Develop and use complex spreadsheets</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBFIA401</td>
<td>Prepare financial reports</td>
<td>Elective</td>
</tr>
<tr>
<td>FNSACC406</td>
<td>Set up and operate a computerised accounting system</td>
<td>Elective</td>
</tr>
<tr>
<td>FNSACC402</td>
<td>Prepare operational budgets</td>
<td>Elective</td>
</tr>
<tr>
<td>FNSACC503</td>
<td>Manage budgets and forecasts</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC506</td>
<td>Implement and maintain internal control procedures</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC501</td>
<td>Provide financial and business performance information</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC502</td>
<td>Prepare tax documentation for individuals</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC504</td>
<td>Prepare financial reports for corporate entities</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC507</td>
<td>Provide management accounting information</td>
<td>Core</td>
</tr>
</tbody>
</table>

Disclaimer

Not all electives available at all campuses

ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Enrol now!

You're ready if you've:

- checked your important dates (under the course details tab)
- checked you meet the entry requirements (under the course details tab)
- checked your course costs and know which payment option is right for you (under the costs tab)
- Read the student rules and refund policy

All done? Then you're ready to enrol

Apply through QTAC

Making TAFE one of your top QTAC preferences is a great way to maximise your career choices and gain the hands-on skills you need to operate in the real world.

We offer hundreds of pathways to university, including dual awards, credit arrangements with some of the country's top universities, and options to increase your OP so you can gain entrance to the tertiary course of your dreams.

More about applying through QTAC

Accurate as at 9 October 2017. For the latest information see: tafebrisbane.edu.au/course/16148
Recognition of prior learning

Fast-track your way to a formal qualification by earning credit for the things you already know. Getting recognition for the skills you've gained from the workplace or previous learning means less study time for you, and getting the paper to prove you're qualified a whole lot sooner.

Make your future happen

Connect with TAFE on Facebook