

TAFE Queensland Annual Report 2016-17 – Compliance Checklist

Summary of requirement	Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7 Page 2
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1 Page 3 Page 64
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2 Page 3
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> Page 3
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4 Page 3
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5 Page 3
	General information	<ul style="list-style-type: none"> Introductory Information
<ul style="list-style-type: none"> Agency role and main functions 		ARRs – section 10.2 Page 6
<ul style="list-style-type: none"> Operating environment 		ARRs – section 10.3 Page 6
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community 	ARRs – section 11.1 Page 7
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 11.2 Page 6
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3 Page 8
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4 Page 6
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1 Page 9
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1 Page 19
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2 Pages 19, 21-23
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3 Page 18
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4 Page 27
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5 Page 7
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 14.1 Page 24
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 14.2 Page 24
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 14.3 Page 24

Summary of requirement	Basis for requirement	Annual report reference	
	<ul style="list-style-type: none"> • External scrutiny 	ARRs – section 14.4	Page 27
	<ul style="list-style-type: none"> • Information systems and recordkeeping 	ARRs – section 14.5	Page 27
Governance – human resources	<ul style="list-style-type: none"> • Workforce planning and performance 	ARRs – section 15.1	Page 26
	<ul style="list-style-type: none"> • Early retirement, redundancy and retrenchment 	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	Page 25
Open Data www.qld.gov.au/data	<ul style="list-style-type: none"> • Statement advising publication of information 	ARRs – section 16	Page 3
	<ul style="list-style-type: none"> • Consultancies 	ARRs – section 33.1	Open Data website
	<ul style="list-style-type: none"> • Overseas travel 	ARRs – section 33.2	Open Data website
	<ul style="list-style-type: none"> • Queensland Language Services Policy 	ARRs – section 33.3	Open Data website
Financial statements	<ul style="list-style-type: none"> • Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	Page 29
	<ul style="list-style-type: none"> • Independent Auditor's Report 	FAA – section 62 FPMS – section 50 ARRs – section 17.2	Page 61

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*