

CHC30113 Certificate III in Early Childhood Education & Care (Online)

This qualification consists of competency in **15 core** and **3 elective units**. On successful completion of all **18 units** you will receive a **Certificate III in Early Childhood Education & Care**.

It is strongly recommended that you enrol in only one cluster per intake, unless otherwise advised.

Please note: Placement must occur for the full duration of study in this qualification. You are expected to source an Early Education and Care Service suitable in your area. Support can be given upon request. Professional conversations will occur with you throughout the course.

Please follow the below Preferred Order of Study when enrolling:

POS	Unit code	Unit name	Unit type	Unit hours	Suggested Placement hours	Study Schedule	
Must complete all units listed below						Intake	Completed
VPC		Students must complete a mandatory minimum requirement of 120hrs of placement at a registered & licenced Early Childhood Education & Care service. Employed workers must contact the Early Years Education Team.					<input type="checkbox"/> Completed
Cluster - Health & Safety 1	CHCECE004	Promote and provide healthy food and drinks Ensure the health and safety of children	core	35	25		<input type="checkbox"/> Completed
	CHCECE002		core	63			
Cluster – The Workplace	HLTWHS001	Participate in work health & safety Organise personal work priorities and development	core	20	25		<input type="checkbox"/> Completed
	BSBWOR301		elective	20			
Cluster – Legal	CHCLEG001	Work legally and ethically	core	50	30		<input type="checkbox"/> Completed
	CHCPRT001	Identify and respond to children and young people at risk	core	40			
	CHCECE009	Use an approved learning framework to guide	core	70			
Cluster - Culture	CHCECE001	Develop cultural competence	core	70	30		<input type="checkbox"/> Completed
	CHCDIV002	Promote Aboriginal and Torres Strait Islander cultural safety	core	40			
	CHCECE026	Work in partnerships with families to provide appropriate education & care for children	elective	70			

Continued over the page...

CHC30113 Certificate III in Early Childhood Education & Care (Online)

POS	Unit code	Unit name	Unit type	Unit hours	Suggested Placement hours	Study Schedule	
						Intake	Completed
Must complete all units listed below							
Interactions & Care Cluster: 30hrs must be logged in 0-24month age group AND evidence of a minimum of 120hrs in total by the end of this cluster to be graded satisfactory at this point of the course							
Cluster – Interactions & Care	CHCECE003	Provide care for children	core	70	30		<input type="checkbox"/> Completed
	CHCECE005	Provide care for babies and toddlers	core	60			
	CHCECE007	Develop positive and respectful relationships with children	core	70			
Play & Learn Cluster: Evidence of a minimum of 120hrs in total by the end of this cluster to be graded satisfactory at this point of the course							
Cluster – Play & Learn	CHCECE010	Support the holistic development of children in early childhood	core	70	30		<input type="checkbox"/> Completed
	CHCECE011	Provide experiences to support children’s play & learning	core	70			
	CHCECE013	Use information about children to inform practice	core	40			
	CHCECE006	Support behaviour of children and young people	elective	30			
Students must complete their First Aid and submit a JP certified copy prior to the commencement of their last cluster							
First Aid	HLTAID004	Provide an emergency first aid response in an education & care setting	core	20			<input type="checkbox"/> Completed

Textbooks - Not mandatory

Title: The Big Picture

Author: Karen Kearns

Edition: 4th Edition

ISBN: 9780170369336

Title: Birth to Big School

Author: Karen Kearns

Edition: 4th Edition

ISBN: 9780170369343

*All information was accurate at the time of publication,
V11 08/12/2020*

IMPORTANT INFORMATION



CONNECT

Connect offers access for mobile devices, the ability to communicate with teachers and classmates, and excellent user support, allowing you the flexibility to study anywhere, anytime.

Your TAFE student number is your 'username' for logging into Connect. You will be prompted to create your own password by selecting 'Password Manager' on the Connect login homepage. In order to create your password, you will need to enter your date of birth and the email address you provided to TAFE Queensland.

Access your online studies via [Connect](#)

Navigating in Connect: Connect Student – [Getting Started](#) (YouTube video)

Online instructions: [Connect Help](#)



Connect

View unit materials, submit assessments, check your progress, communicate with your teacher and much more.

[System Check](#) | [Password Manager](#) | [Connect Help](#)



STUDENT RULES

The [TAFE Queensland student rules](#) are designed to make you aware of your rights as a student, as well as your responsibilities to TAFE and your fellow students.



UNIQUE STUDENT IDENTIFIER [USI]

It is mandatory when undertaking nationally recognised training to have a Unique Student Identifier [USI]. Your USI will contain all your nationally recognised training records and results. It's important that we have a USI, as under Commonwealth Government legislation, we cannot issue a qualification until it is recorded.

Create your USI at the [Australian Government USI website](#). You need to have one form of identification.

Once you have your USI, please make sure you email it to [TQOL Admin](#).

To find out more about the Unique Student Identifier please visit <https://www.usi.gov.au/>



WITHDRAWALS, TRANSFERS & REFUNDS

We all change our minds, so if for any reason you find the need to leave a course, or if you are seeking to transfer to another intake, or withdraw from study, please:

1. speak with your program coordinator
2. email your request to withdraw directly to [TQOL Admin](#)

Please view the [TAFE Queensland Refund Policy](#) before sending your withdrawal request, as you may not be eligible for a refund.



HAVE YOU STUDIED BEFORE?

Advanced Standing is a process that offers you credit for earlier formal study that is equal to your nominated qualification. It is important that you apply before your start of study. Please see [eligibility information and the application form](#) for more information.

For more information on intake dates please visit the [TAFE Queensland website](#)

Enjoy your studies and let us help you **'MAKE GREAT HAPPEN'**.