

Student Request for Review of Exclusion Penalty (Corrective Measures)

Form



Students who have received a disciplinary penalty of Exclusion may request a review of this disciplinary penalty, if they are able to appropriately demonstrate they have undertaken corrective measures associated with the misconduct that occurred.

Student Information			
Student Name			Student ID
Qualification Code & Name			
Misconduct Penalty to be Reviewed	☐ Course Exclusion ☐ TAFE Queensland Exclusion		
Corrective Measures Taken			
Describe any steps you have taken to address the misconduct (e.g. attending counselling, completing workshops relating to the misconduct that occurred). Please attach any relevant documentation or evidence that may support the corrective measures taken.			
Provide a detailed explanation of why you believe the decision should be reviewed. Highlight any mitigating factors, personal growth, or changes since the incident/s.			
Student Declaration and Signature			
☐ I declare that the information provided in this form is accurate and that I have provided details of the grounds upon which I request this disciplinary decision to be reviewed.			

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Signature		Date	
Please submit this request (and supporting documents) to via SendSafey link provided on the TAFE Queensland website for review.			

Privacy Statement: TAFE Queensland is collecting your personal information on this form for the purpose of reviewing student misconduct penalties. Your personal information will be handled in accordance with the requirements of the Information Privacy Act 2009 (Qld). In providing your personal information (including sensitive information), you consent to your personal information being used and/or disclosed for this purpose. Your personal information will be used for this purpose by staff employed by, or on behalf of TAFE Queensland and will not be disclosed to any other party unless you consent to this disclosure or the disclosure is otherwise outlined in the [TAFE Queensland Privacy Policy](#) or permitted or required by law. Your information will be stored securely. If you do not provide your personal information it may impact on TAFE Queensland's capacity to review your misconduct penalty. If you wish to access or correct any of your personal information, discuss how it has been managed, or have a concern or complaint about the way your personal information has been collected, used, stored, or disclosed, please contact the TAFE Queensland Privacy Officer at privacy@tafeqld.edu.au.

Office Use Only	
Regional General Manager Review	
Based on the corrective action undertaken, students' explanation and supporting evidence provided, a review of the disciplinary penalty has been conducted with the outcome of:	
Course Exclusion:	
☐ Student may return to study in course excluded from	☐ Exclusion to remain (provide reason below)
TAFE Queensland Exclusion	
☐ Student may return to study at TAFE Queensland	☐ TAFE Queensland Exclusion to remain (provide reason below)
Student may return to study at TAFE Queensland (enrolment condition may apply – detail below)	