Assessment Submission Sheet

Student Name		**Student Number**	
Best contact (email/mobile)			
Teacher/Assessor Name			
Assessment Task Details			
Qualification Code		**Qualification Name**	
Unit/Cluster Code		**Unit/Cluster Name**	
Assessment Task #		**Assessment Task Title**	
Due Date		**Week #**	
Assessment Submission Information			
☐ First Submission		**Submission Date**	
☐ Second Submission		**Submission Date**	
Extension/deferral approved (if applicable)	☐ Yes ☐ No	**Approved Due Date for extension/deferral**	
Student Declaration (must be signed prior to submission of assessment tasks): I declare that this assessment is my own work. I am aware of and understand the rules related to assessment as outlined in TAFE Queensland Student Rules and acknowledge that failure to comply with these rules will be regarded as misconduct and will be subject to disciplinary action as outlined.			
Student Signature		**Date**	
PRIVACY DISCLAIMER: TAFE Queensland is collecting your personal information for assessment purposes. The information will only be accessed by authorised employees of TAFE Queensland. Some of this information may be given to the Australian Skills Quality Authority (ASQA) or its successor and/or TAFE Queensland for audit and/or reporting purposes. Your information will not be given to any other person or agency unless you have given us written permission or we are required by law.			

Receipt should be detached once stamped and signed.

It is the student's responsibility to retain a copy of their assignment and receipt.

Student Name		**Student Number**	
Qualification Code		**Unit/Course Code**	
Assessment Task #		**Received by**	
Signature		**Date Stamp**	

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