

# Higher Education Assessment Submission Form



**Note:** For group work submissions, each student should submit their own form

<b>Student Name</b>		<b>Student Number</b>	
<b>Best Contact</b> (email/mobile)			
<b>Unit Convenor Name</b>			
<b>Assessment Task Details</b>			
<b>Qualification Code</b>		<b>Qualification Name</b>	
<b>Unit Code</b>		<b>Unit Name</b>	
<b>Assessment Task #</b>		<b>Assessment Task Title</b>	
<b>Due Date</b>	/ /	<b>Week #</b>	
<b>Delivery Campus</b>	<input type="checkbox"/> Southbank <input type="checkbox"/> Southport <input type="checkbox"/> <insert> <input type="checkbox"/> <insert>		
<b>Assessment Submission Information</b>			
<b>Submission Date:</b> /    /			
<b>Approved extension</b>	<input type="checkbox"/> Yes    New Date:    /    /		
<b>Student Declaration</b> (must be signed prior to submission of assessment tasks): I certify that this assessment is my own work and it is free from plagiarism. I understand that my assessment may be checked for plagiarism by electronic or other means and may be transferred and stored in a database for the purposes of data-matching to help detect plagiarism. The assessment has not previously been submitted for assessment in any other unit or to any other institution. I have read and understood TAFE Queensland Student Rules and acknowledge that failure to comply with these rules will be regarded as academic misconduct and will be subject to disciplinary action.			
<b>Student Signature</b>		<b>Date</b>	/ /
<b>PRIVACY DISCLAIMER:</b> TAFE Queensland is collecting your personal information for assessment purposes. The information will only be accessed by authorised employees of TAFE Queensland. Your information will not be given to any other person or agency unless you have given us written permission or we are required by law.			

**Receipt should be detached once stamped and signed.**

It is the student's responsibility to retain a copy of their assignment and receipt.

<b>Student Name</b>		<b>Student Number</b>	
<b>Qualification Code</b>		<b>Unit Code</b>	
<b>Assessment Task #</b>		<b>Received by</b>	
<b>Signature</b>		<b>Date Stamp</b>	