

**FREE**

# Upskilling For Employees

**Skills for Education & Employment Program (SEE)**

## Tailored training to upskill your employees.

The SEE Program provides access to foundation skills training for all [eligible Australians](#) seeking to improve their reading, writing, maths and basic computer skills, enabling them to actively participate in the economy and society.

Through the SEE Program, we will work with you to design and deliver a Workplace-Based Training Project specific to your business needs. These projects can be delivered to your employees in the workplace, at a time that is convenient to you.

Your business can benefit from tailored training that improves verbal and written communication skills and enhances numeracy and digital skills. We will work with you to identify workplace and employee skills needs, and to develop relevant, flexible and tailored training, to address your business needs and the learning and development needs of your employees.

As an employer, you are encouraged to support the delivery of the project. You can do this by providing your employees time during work hours to complete the training and offering an appropriate training space at your workplace.

TAFE Queensland will complete and submit an online application form to the department, identifying the learning needs of your employees, the type of training intended to be delivered and the amount of training and assessment they expect to undertake.

**For more information please contact:**

**Email // [marketing.tells@tafeqld.edu.au](mailto:marketing.tells@tafeqld.edu.au)**

## This training can:



Reduce staff turnover



Increase knowledge, confidence and job satisfaction



Enhance skills to increase everyday performance

## At a glance:



Delivered on-site at the workplace



On average, 200-250 hours of training delivered over 6-8 months



Funded by the Department of Employment and Workplace Relations



An Australian Government Initiative

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