



# WANT TO EXPERIENCE WHAT IT IS LIKE TO WORK AT QUEENSLAND COURTS AND TRIBUNALS?

## WHAT WE DO

Queensland Courts and Tribunals provides affordable, timely and safe access to justice.

**OUR VISION:** Courts that inspire confidence in the justice system.

**OUR MISSION:** Upholding independent courts and delivering responsive services to the judiciary and community.

### OUR OPERATING PRINCIPLES:



Access to justice



Tailored and contemporary services that meet needs



Services that support timely decision making



Accurate information



Connection to adjacent services

Our skilled and dedicated staff provide service excellence to the people of Queensland. Our services are delivered across five business areas: Magistrates Court Services; Supreme District and Land Courts Services; Reform and Support Services; Coroners Court of Queensland and Queensland Civil and Administrative Tribunal. We offer a variety of rewarding career opportunities.

## APPLY TODAY TWO WEEK EXPERIENCE COURTS PROGRAM 23 JUNE - 4 JULY 2025 Application closing date 14 April 2025

### WHAT YOU WILL EXPERIENCE

- **Hands on learning** - the day-to-day operations of a Magistrate Court registry
- **Understanding court processes** - observe different court processes in action
- **Skill development** - searching records & preparing court documents, communicating in a legal environment
- **Networking** - meet people who work in courts every day
- **Professionalism** - learn courtroom etiquette and the importance of confidentiality

### ARE YOU ELIGIBLE TO APPLY?

- Studying or completed the following:
  - Certificate IV or Diploma of Justice Studies
  - Certificate III Legal Services
  - Diploma of Paralegal Services
- Over 18 years of age
- Clear criminal history

### HOW TO APPLY

- Complete the 'Experience Courts' application form
- Provide the following with your application:
  - 1 page cover letter
  - Your resume (max 2 pages)
  - Academic transcript
  - Copy of your criminal history
- Email application & documents to [experiencecourts@justice.qld.gov.au](mailto:experiencecourts@justice.qld.gov.au) by **14 April 2025**

At Queensland Courts and Tribunals, we have a shared purpose and work as one to deliver services that inspire confidence in the justice system, by protecting rights, and upholding the law fairly and impartially.

Find out more at [www.courts.qld.gov.au](http://www.courts.qld.gov.au) or at:

