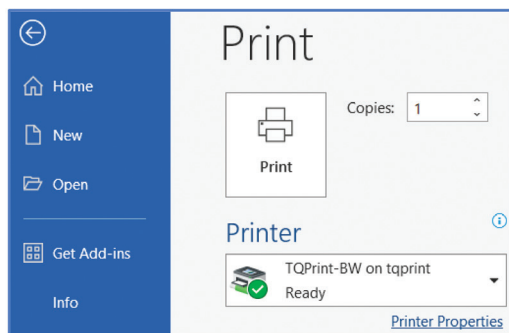


# How to use Secure Print

## How to print to a Secure Print device

1. When you select print, ensure the printer is set to "TQPrint-BW". Change your printer preferences via **[Printer Properties]**. Click **[Print]**.

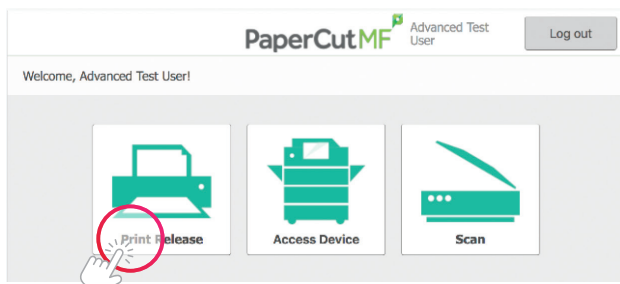


Your print job then goes to the print server, it can be released on any FujiFilm Secure Print device **within 24 hours**.

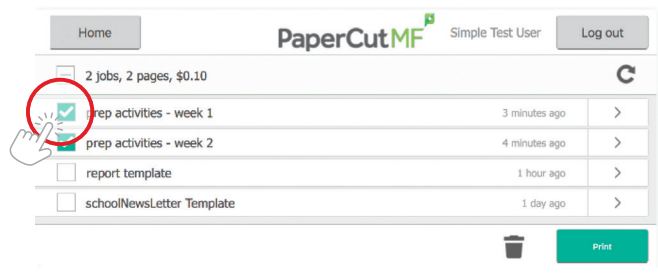


2. At any FujiFilm Secure Print device: Use **ID Number** to logon with your code **OR** touch your registered ID Card to the printer's card reader.

3. Select **[print Release]**

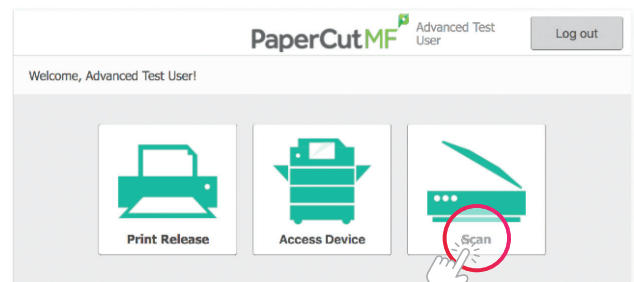


4. Choose the print job/s to release, select **[print]**.



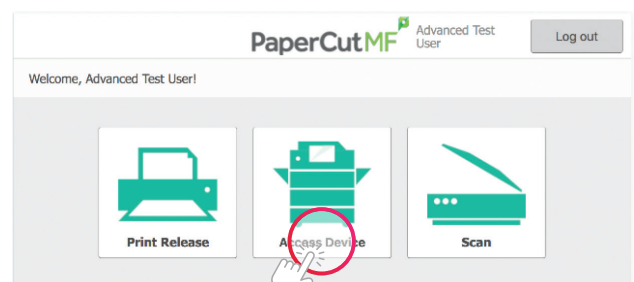
## How to scan on a Secure Print device

1. Follow Step 2 to login. Select **[Scan]** then choose your scan destination.



## How to copy on a Secure Print device

1. **To copy:** Select the **[Access Device]** button and select **[Copy]**.



If you need more support, scan the QR code or visit our website at [tafeqld.edu.au/technical-support](http://tafeqld.edu.au/technical-support)

**FUJIFILM**  
Value from Innovation

**MAKE GREAT HAPPEN**

