

ACADEMIC Student Ambassador

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Queensland

Role Description

We are seeking a passionate and dedicated individual to serve as an **Academic Student Ambassador** at TAFE Queensland. This role is vital in ensuring the student voice is heard at the academic level, contributing to meaningful improvements in the student experience. Successful applicants will be positive role models within the TAFE Queensland community, taking collective responsibility to represent and advocate for their peers, contribute to academic committees, and help implement student-informed solutions.

The role expectations may include:

- Acting as a conduit between students and academic or administrative staff, ensuring open and respectful communication.
- Actively canvassing student feedback through informal conversations, focus groups, surveys, or other structured methods, with guidance from the Regional Lead.
- Presenting collective student feedback at committee meetings to influence decisions that enhance the student experience.
- Communicating key outcomes from meetings back to the broader student community in an accessible and inclusive way.
- Contributing to course and campus-specific solutions that support student engagement and success.
- Promoting and modelling the TAFE Queensland values: Community and collaboration, Empowerment, Inclusivity and diversity, Accountability and responsibility, Respect and empathy.
- Participating in mandatory training and optional leadership development opportunities.
- Abiding by the TAFE Queensland Student Rules and contributing to a safe, respectful, and inclusive learning environment.
- Providing feedback on your experience as a Student Ambassador to support continuous improvement of the program.

Out of Scope

- Ambassadors are not expected to act as academic experts, learning support, disability support, or counsellors. They should not provide advice on assessments, learning difficulties, or mental health issues.

Max Hours

Maximum of 15 hours over the course of the engagement period, noting that a student's studies are the priority.

Appointment Type

Voluntary

Eligibility

- Must be currently enrolled with TAFE Queensland in the [REGION] region (includes campuses such as [list campuses]).
- Must be enrolled through to the end of 2025.
- Must be available to attend [monthly or as determined] Zoom meetings and participate in on-campus activities.

Ideal Candidate Attributes

1. A positive, enthusiastic, and objective attitude toward student advocacy.
2. Strong communication and listening skills.
3. Respectful, inclusive, and empathetic approach to diverse student needs.
4. Reliable with effective time management and the ability to meet commitments.
5. Fair and balanced representation of student perspectives.
6. A solutions-focused mindset with self-leadership and conflict resolution skills.

Position Sits With

Regional Student Voice Leads in consultation with Regional Faculty Directors (VET) and Associate Dean (HE)

Appointment Process

Submit an Expression of Interest (EOI) via the TAFE Queensland website. A regional lead will contact you if you are successfully appointed. You will be asked to provide:

- Resume
- Contact details for two referees (educator referee desirable but not essential)
- Start date and expected graduation date
- Cover letter outlining your strengths, communication skills, ability to use online systems, and availability for student events

An induction will be provided to all appointed Student Ambassadors.

Training Required

Mandatory: WHS, Code of Conduct