

# PEER MENTOR- Cultural (International) Student Ambassador

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GREAT  
HAPPEN



## Role Description

We are seeking a culturally aware and welcoming individual to serve as a **Peer Mentor – Cultural (International) Student Ambassador** at TAFE Queensland. This role is vital in helping new international students transition into life and study in Australia by fostering a sense of belonging, sharing knowledge, and connecting them with support services. Successful applicants will be friendly, approachable role models who help build community and confidence among international students.

### The role expectations may include:

- Helping new international students connect with others to build a sense of belonging and community.
- Sharing personal knowledge and experience to support the transition to TAFE life and study.
- Providing general advice about available student services and how to access them.
- Assisting students in becoming familiar with the learning environment and academic expectations.
- Participating in student events such as orientation and cultural activities.
- Networking with and supporting other Student Ambassadors.
- Participating in regular Zoom meetings and on-campus activities.
- Providing feedback on the Peer Mentor Ambassador role.

## Out of Scope

- Acting as a subject matter expert, learning support, disability support, or counsellor.
- Providing advice on assessment content, learning difficulties, or mental health issues.
- Working directly on assignments or assessable material.
- Reading or editing other students' assignments or providing answers.

## Max Hours

Maximum of 15 hours over the course of the engagement period, noting that a student's studies are the priority.

## Appointment Type

Voluntary

## Eligibility

- Must be currently enrolled with TAFE Queensland in the [REGION] region (includes campuses such as [list campuses]).
- Must be an international student in at least their second study period.

- Open to both VET and HE students.
- Must be maintaining academic progress/GPA.
- Must be available to attend regular Zoom meetings and participate in on-campus activities.

### **Ideal Candidate Attributes**

1. Helping new international students connect with others to build a sense of belonging and community.
2. Sharing personal knowledge and experience to support the transition to TAFE life and study.
3. Providing general advice about available student services and how to access them.
4. Assisting students in becoming familiar with the learning environment and academic expectations.
5. Participating in student events such as orientation and cultural activities.
6. Networking with and supporting other Student Ambassadors.
7. Participating in regular Zoom meetings and on-campus activities.
8. Providing feedback on the Peer Mentor Ambassador role.

### **Position Sits With**

Regional Student Voice Lead in consultation with the Designated Officer – International.

### **Appointment Process**

Appointment via Expression of Interest (EOI) on the TAFE Queensland website. Applicants must submit:

- Resume
- Contact details for two referees (educator referee desirable but not essential)
- Start date and expected graduation date
- Cover letter outlining:
  - Strengths in peer mentoring and cultural support
  - Ability to use online systems
  - Communication skills
  - Commitment to participating in student activities and promotional events

A small panel of TAFE Queensland staff will review applications. An induction will be provided to all successful applicants.

### **Training Required**

- **Mandatory:** WHS, Code of Conduct, Mentoring (in collaboration with TAFE Queensland International)
- **Optional:** Leadership Development