

# Student Council Member – TAFE Queensland

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## Purpose of the Role

The Student Council Member plays a vital role in representing the diverse student body of TAFE Queensland. Members advocate for student interests, contribute to institutional decision-making, and foster an inclusive, collaborative, and empowering learning environment. This voluntary leadership position supports the development of student-led initiatives, promotes communication between students and staff, and enhances the overall student experience.

## Key Responsibilities

Student Council Members may be expected to:

- Represent the views and concerns of students to TAFE Queensland management and staff.
- Promote inclusivity, collaboration, and respect across the student community.
- Assist with student induction and mentoring, especially for new students.
- Support cultural and educational activities, including events like NAIDOC Week, Harmony Day, and RUOK Day.
- Participate in Council meetings, subcommittees, and planning sessions.
- Communicate Council activities and decisions to the student body.
- Contribute to the development of policies and initiatives that benefit students.
- Collect and report student feedback to inform Council discussions.
- Collaborate with staff advisors and mentors to ensure effective Council operations.

## Out of Scope

Student Council Members must not:

- Act as academic advisors, counsellors, or disability support officers.
- Provide advice on assessments, mental health, or learning difficulties.
- Edit or complete other students' assignments or provide answers.

## Eligibility Criteria

To be eligible, applicants must:

- Be currently enrolled at TAFE Queensland.
- Demonstrate commitment to academic progress and student engagement.
- Be available to attend Council meetings and participate in Council activities.
- Uphold the TAFE Queensland Student Rules and Code of Conduct.

## **Ideal Candidate Attributes**

Successful candidates will:

- Be inclusive, respectful, and culturally aware.
- Demonstrate strong communication and leadership skills.
- Be approachable, empathetic, and solution-focused.
- Show initiative and a willingness to collaborate with peers and staff.
- Be committed to enhancing the student experience at TAFE Queensland.

## **Appointment Type**

Voluntary

## **Appointment Process**

Appointment is via Expression of Interest (EOI) through the TAFE Queensland website. Applicants must submit:

- Resume
- Contact details for two referees
- Cover letter addressing:
  - Strengths in student representation and leadership
  - Communication and collaboration skills
  - Commitment to student engagement and Council activities

A panel of TAFE Queensland staff will review applications. Successful applicants will receive induction and training.

## **Training and Development**

### **Mandatory:**

- WHS
- Code of Conduct
- Student Council Induction

### **Optional:**

- Leadership Development
- Employability Skills Micro-Credentials
- Mentoring and Professional Networking

## **Reporting and Support**

Student Council Members report to the Student Voice Coordinator and work in partnership with Student Voice Leads, staff mentors, and other Council members.