

COMMONWEALTH PRAC PAYMENT

in your TAFE Queensland Student Portal



Have you been approved for a Commonwealth Prac Payment (CPP)?

Streamline the payment process by adding your bank details as soon as you receive your approval in your Student Portal. Payments are made based on your placement dates. For more information go to tafeqld.edu.au/CPP.

You will need to have:

- Your nine (9) digit student ID number (e.g. 412345678)
- Your TAFE Queensland password.

If you haven't logged in to your Student Portal recently, or need to set or reset your password, see below.



Get set up

Password management

To access our systems the first time, you first need to create a password.

In order to set / reset your password:

- 1) Use Password Reset
- 2) Enter your student ID number
- 3) Follow the prompts

tafeqld.edu.au/technical-support

TAFE Queensland computers

TAFE Queensland has computers available for you in many classrooms and across our library network.

To log in:

Username: Your student ID number

Password: Your network password

On campus Wi-Fi

Free WiFi is available for students at all TAFE Queensland campuses.

Username: TQGuest

Password: MakeGreatHappen!

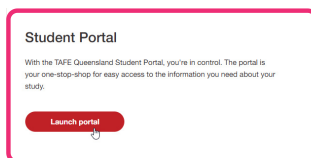
tafeqld.edu.au/wifi



Log in to your Student Portal

Student Portal

Go to tafeqld.edu.au/studentportal and select the 'Launch portal' button (below):



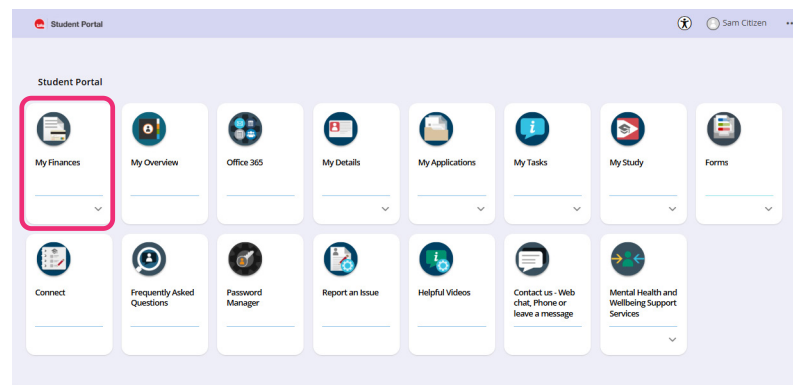
Username:

Your student ID number

Password: Your network password that you have set.

My Finances tile

Once you are on your homepage of your Student Portal, select the 'My Finances' tile.



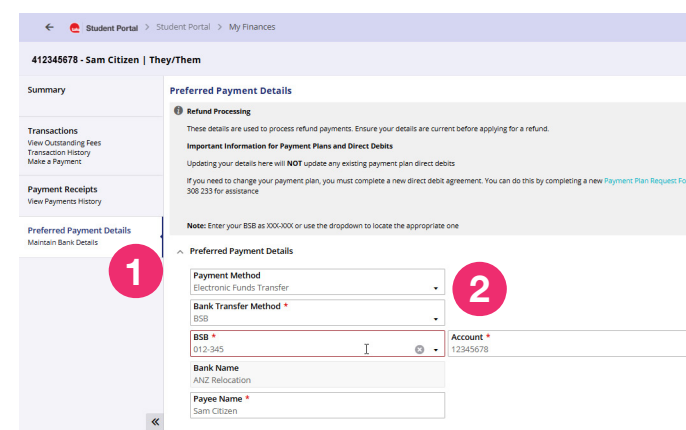
TAFE Queensland Website
Powered by TechnologyOne | Enterprise software, incredibly simple



Add your account details

To add your bank account details for your payment:

- 1) Select 'Preferred Payment Details' from the left menu:
- 2) Under your 'Preferred Payment Details' on screen, add your own bank details. The account you add here is where your payment will go, so **make sure you check it carefully!**
- 3) Select the 'Save' button at the top-right of your screen.



TAFE Queensland Website
Powered by TechnologyOne | Enterprise software, incredibly simple

If you need more support, visit our website at tafeqld.edu.au/contact

MAKE
GREAT
HAPPEN

