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It’s my pleasure to welcome you to TAFE Queensland, the largest and most trusted training provider in the state.

As a member of the TAFE family, you now have access to opportunities and pathways that you may never have thought possible. No matter where you come from, or how far you want to go, everyone here is committed to helping you achieve your goals.

Today is your first step on the pathway to greatness, and we’re excited to be with you, every step of the way.

You’ve made a great choice for your future, one that will have tangible, real-life outcomes: almost 86% of our students go on to work or further study, and 100% of our diploma courses have pathways to university.

With TAFE Queensland you can study entry level certificates through to a degree. This ensures that whatever career or life stage, you’ll learn all the hands-on skills you need to hit the ground running.

You’ll also learn how to be agile in an ever-changing workplace. It’s what makes our training so valued by employers.

If you’re ever in need, we’re here to help, with specialised support, individual attention, industry contacts, and state-of-the-art facilities to help you succeed.

Brent Kinanne
South West Region, General Manager
TAFE Queensland
We’re proud to have some of the most advanced learning spaces in all of Queensland. Explore your campus and discover your home away from home.
CUSTOMER SERVICE OR STUDENT HUB

There is a Customer Service Centre or a Student Hub at each TAFE Queensland campus, staffed by friendly TAFE experts.

Our eager Customer Service Officers are here to help:

- answer your questions about enrolment
- take payments
- update your details
- change your enrolment
- assist with payment plans
- course information / eligibility criteria
- general enquiries
- information on courses and eligibility

and don’t forget to see your local campus page on the website or the events page on the website for general information.

STUDENT ID CARD

Your TAFE Queensland Student ID is your passport to student life. You’ll need it to borrow books from the library. Keep it with you at all times.

Where do I get my Student ID card?

For our Ipswich and Toowoomba campuses, just drop into the library to get your card.

If you’re studying on another campus, please visit Customer Service who can assist you.

You will need to bring your proof of enrolment at time of obtaining your ID card.

Note

Your first ID card is free. Replacement cards will incur a fee. Ask Customer Service for details.
LIBRARY SERVICES

CAMPUS LIBRARIES

The TAFE Queensland Library Network provides a wide range of resources and services to all TAFE students. Visit us at one of our two campus libraries or online at library.tafeqld.edu.au and access our services.

You can access:

- books, DVDs and digital resources including databases and e-books
- assignment and referencing help
- printing, copying and scanning facilities
- study spaces and computing areas
- computer assistance including password resets and help accessing WIFI
- equipment lending including phone chargers and laptops (at select locations)
- resources to assist you with your job search, applications and interviews.

Depending on your campus location, resources could include individual study spaces, group study areas and seminar rooms.

Students can borrow a maximum of 15 items at one time. Loans can be extended, just ask us or try it yourself online via the library website.

Students studying externally, or at a campus without a Library, may request resources to be sent to their postal address. Students studying over 80kms from a TAFE Queensland Library are provided a reply paid mailing label, courtesy of the library.

Have a question that needs answering? Try our Ask a Librarian service at: ask@tafe.qld.edu.au

OPENING HOURS

To find library locations, opening hours and more information visit the TAFE Queensland Library Network website: library.tafeqld.edu.au

ONLINE LIBRARY SERVICES

If you can’t make it into the library during opening hours, you can reserve resources, find out due dates, or renew your loans by logging into my library account on the library website.

This can be accessed through: library.tafeqld.edu.au
LEARNING SUPPORT

TAFE Queensland is committed to ensuring the success and progress of every student, from enrolment through to graduation.

Providing free one-on-one and group support at the Ipswich and Toowoomba campuses. They can assist you with a range of topics, from basic computer skills, Connect, study techniques, managing motivation and timelines, as well as understanding, writing and structuring assessments, referencing, proofreading and more.

To find out more simply drop into the library or student hub on your local campus. Drop in at any time no appointment is necessary.

HELPFUL INFORMATION

If you have any issues or questions, please contact:

■ tafeqld.edu.au/studentsupport

Studiosity is a free online tool that gives you access to a real person who can help you with your assignments, maths, English, chemistry, economics, biology, researching, as well as referencing, and more. Tutors are currently available from 3pm until late most days of the week. Check the Studiosity site for details. You can access Studiosity through Connect, our online learning management system.

As an added bonus, the 24/7 Writing Feedback service remains open 365 days a year – with a maximum file return time of 72 hours. Upload a draft writing file whenever you like for detailed feedback, which will help you make your writing even better (limits apply).

HELPFUL INFORMATION

If you have any issues or questions, please contact:

■ tafeqld.edu.au/studiosity
MENTAL HEALTH

MENTAL HEALTH AND WELLBEING

Life as a student can be tough, whether its assessments, exams or balancing your home, study and work commitments. That’s why it’s important to know where to get help and what other students are doing that helps them to keep on top of their studies.

Good mental health is about being able to work and study to your full potential, cope with daily life stresses and to be actively involved in your studies. Maintaining good mental health improves your emotional and social wellbeing, and improves your capacity to cope with change and challenges.

Wellbeing itself, is much more than just being healthy and happy. It is our ability to flourish and thrive, have greater personal and professional relationships, strive for success and gain a sense of satisfaction in our accomplishments. A strong sense of wellbeing contributes to good mental health.

It is quite normal to experience a little anxiety or stress during your studies. In fact, it can actually help you to focus and get things done. However, it is important to know what to expect, how you can cope and where to get the best tips and advice on how to be successful.

We encourage students to use trusted resources and information and highly recommend the following websites for a range of information such as: decision making, problem solving, setting goals, meeting new people, how students can maintain wellbeing and specific information about a range of mental health conditions plus much more.

Important things to note

If you are worried you may harm yourself or someone else, or need immediate help for someone else in this situation, please call 000.
MENTAL HEALTH

HEADSPACE
Headspace provides early intervention mental health services for those up to 25 years old, along with assistance in promoting young peoples’ wellbeing. This covers four core areas: mental health, physical health, work and study support and alcohol and other drug services.

1800 650 890 | headspace.org.au

REACH OUT
Reach Out is Australia’s leading online mental health organisation for young people and their parents. Practical support, tools and tips help young people get through anything from everyday issues to tough times.

reachout.com

HEAD TO HEALTH
Head to Health is for anyone and can help you find the information, resources, and services that most suit your needs. Whether you want to improve your overall sense of wellbeing, or you need help with something that is concerning you, or you are helping someone you care about.

HeadtoHealth.gov.au

LIFELINE
13 11 14
24/7 crisis support line

KIDS HELPLINE
1800 55 1800
Telephone Counselling Support

QUEENSLAND SEXUAL ASSAULT HELPLINE
1800 010 120
7.30am - 11.30pm
7 Days

KIDS HELPLINE
1800 55 1800
Telephone Counselling Support

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QUEENSLAND SEXUAL ASSAULT HELPLINE
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7.30am - 11.30pm
7 Days
STUDENT SUPPORT

INTERNATIONAL STUDENT SUPPORT

International Student Support Advisors (ISSA) can assist international students (student visa holders) to settle into life and study at TAFE Queensland.

Here are some examples of what you can talk to ISSA about:

- personal/welfare issues and concerns
- Overseas Student Health Cover (OSHC) information and health concerns
- accommodation
- public transport
- cultural adjustment.

Full details are provided at the International Student orientation.

DISABILITY SUPPORT

We want to ensure everyone at TAFE Queensland enjoys an inclusive and accessible learning environment.

Our dedicated disability officers can help with facilitating assistive technology, study skills, confidential advice, guidance, and individual support plans for students with a disability.

We can organise services to meet your needs (such as sign language interpreters, readers or scribes), communicate with staff on your behalf if required, and enable your independence so you can get the most out of your studies.
ABORIGINAL AND TORRES STRAIT ISLANDER SUPPORT

We understand that as an Aboriginal or Torres Strait Islander you may have specific needs. That’s why we have Indigenous Student Support to help you settle into your new life as a student.

We can assist you in a number of ways such as providing support on welfare matters, course selection, career options, employment opportunities or financial assistance through ABSTUDY. It doesn’t matter whether you attend classes on campus or attend training in a community setting off campus. We will provide you with high-level support, wherever and whenever.

You also have access to practical skills training and a network of services, including advice on study skills and planning, as well as support with personal or family matters.

RECOGNITION OF PRIOR LEARNING (RPL) AND CREDIT TRANSFER

Don’t miss out on applying for recognition/credit of your previous learning and work experience. It’s important that you submit your application prior to the start of study with Customer Service.
STUDENT ETHICS

The TAFE Queensland Student Rules are in place to guide and protect you, your classmates, and staff. They outline your responsibilities and apply whether you are on campus or undertaking related activities off campus. If you break academic or behavioural rules you may be subject to a misconduct process, which can lead to expulsion or suspension.

- Below is a simple summary of the Student Rules. Please take time to read through the TAFE Queensland Student Rules, which can be found at tafeqld.edu.au/student-rules.

**PERSONAL CONDUCT AND BEHAVIOUR**

- Treat everyone with respect and fairness. Bullying and/or harassment of students and staff will not be tolerated.
- Dress appropriately at all times while you are on campus or representing TAFE Queensland in any capacity off campus.
- Unlawful activities, including possession or use of illegal drugs or weapons will be reported to the police.
- Always follow instructions and rules given by teachers and other TAFE Queensland staff.
- Treat all TAFE equipment with care, and report any damage to your teacher.

**NON-ACADEMIC MISCONDUCT**

- Non-academic misconduct is broadly defined as actions and behaviours that breach these Student Rules and/or TAFE Queensland policies and procedures - tafeqld.edu.au/student-rules

**ENROLMENT, ATTENDANCE, AND STUDY PROGRESS**

- Complete your enrolment and have all fee arrangements finalised before classes commence.
- Speak to your teacher and Customer Service if you plan to withdraw from your course or change your enrolment.
- Attend all classes and placements as required.

**ACADEMIC AND RESEARCH MISCONDUCT**

- This refers to any act or pattern of conduct that threatens your academic progression, assessments or study outcomes.
- It includes such things as cheating, plagiarism, failing to comply with instructions, misrepresenting or falsifying data, and any breach of TAFE Queensland academic code of conduct.

**APPEALS AND REVIEWS**

- Students have a right to appeal or request a review of administrative decisions - time frames apply.
2019 CALENDAR

PUBLIC HOLIDAYS
- Australia Day - 28 January
- Good Friday - 19 April
- Easter Monday - 22 April
- Anzac Day - 25 April
- Labor Day - 6 May
- Queen’s Birthday - 7 October
- Christmas Day - 25 December
- Boxing Day - 26 December

O-DAY
- 15 July

STUDENT HOLIDAYS
(please confirm with your teacher for your program)

STUDENT TIMETABLES
Need a timetable? They will be available at your program orientation.
ONLINE SERVICES

Find out about the online services available to help you get the most out of your studies.
ACCESSING CONNECT

USING CONNECT

Connect is TAFE Queensland’s online learning management system that gives you access to everything you need in one handy location, giving you the flexibility to study anywhere, anytime.

You can also use the Connect Pulse App to help manage your studies on your smartphone, offering you even more accessibility.

Inside Connect, you will be able to:

- collaborate with your classmates in forum discussions
- access class resources including presentations and notes
- check class study schedule
- submit your assignments
- obtain your teachers’ details and check their availability.

NEED FURTHER HELP WITH CONNECT?

Check out the TAFE Queensland Connect YouTube channel at youtube.com/user/tafeqldconnect

There’s short tutorials and guides on the tools and processes involved in navigating Connect, enabling notifications, submitting assessments, following your progress and grades and discussions with your peers. You can also find support information and videos under the Help section in Connect.

DOWNLOAD THE CONNECT APP

1. Open App Store for iPhones or Google Play for Android devices.
2. Search for Brightspace Pulse.
3. Select GET, then INSTALL.
4. Follow the onscreen instructions, then OPEN.
5. At Pick Your School, type TAFE Queensland and tap the result.
6. Complete your login with your usual student number and login.

GET IN Touch WITH Connect TROUBLESHOOTING

Get in contact with the Customer Service Centre during business hours:

1300 308 233
CONNECTING TO WIFI

Free WiFi is available on campus for all TAFE Queensland students. You can login to TAFE Queensland WiFi (TAFE_OPEN) using your student number and password.

<table>
<thead>
<tr>
<th>USER NAME</th>
<th><a href="mailto:studentnumber@student.tafe">studentnumber@student.tafe</a> (e.g. <a href="mailto:123456789@student.tafe">123456789@student.tafe</a>)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PASS WORD</td>
<td>your usual password</td>
</tr>
</tbody>
</table>

Connecting is easy but we have detailed instructions for all devices and Windows software versions at: tafeqld.edu.au/current-students/technical-support.html

NEED HELP?

Get in contact with the Customer Service Centre during business hours:

- 1300 308 233
STUDY ABROAD

Join a study abroad program! Learn more about your industry, meet like-minded students, grow your professional network and have an experience of a lifetime!
THE PROGRAM

TAFE Queensland’s Study Abroad program offers students studying Certificate IV, Diploma and Advanced Diploma programs the opportunity to participate in short-term exchanges to destinations around the world.

WHAT TO EXPECT

Programs include flights, accommodation, tuition at a leading university or vocational provider, some sightseeing, travel insurance and a tour leader. Some programs also include language training prior to departure!

All programs contribute to course credit or course requirements (e.g. vocational placement hours) and most programs have scholarships available for Australian citizens and permanent residents but get in quick as places are limited.

SCHOLARSHIPS AVAILABLE

Scholarships are made available by the Australian Government’s Endeavour Leadership Program. Most programs have 10 x $2,000 - $2,500 scholarships available. All applicants are automatically assessed for Grants. To be eligible you must be an Australian Citizen, enrolled in an eligible program and have never received an Australian Government sponsored mobility scholarship before.

Register your interest now at tafeqld.edu.au/current-students/study-abroad.html.

STUDENT TESTIMONIALS

“Most amazing experience of my life. Great vibe, great people and all around perfect trip”
Travel and Tourism, Vanuatu 2018

“I came back inspired and more focused on what I want to do”
Cookery, Thailand 2018

“I would strongly encourage anyone to take the opportunity to study abroad, to embrace the opportunity to learn new skills and to gain knowledge from people in the industry from other countries and cultures. It was an amazing experience and I look forward to implementing the knowledge I gained into my work place”
Community Services, Canada 2018

“This opportunity is certainly a once in a lifetime experience, this trip will help you understand cultural differences and give you the experience and knowledge to help with any career ambitions you have”
Building and Construction, Fiji 2018

“Absolutely, take this opportunity of a lifetime. This experience will enrich your lives forever and only aid in you reaching your professional goals in life”
Nursing, China 2017

“It was one of the greatest things I’ve ever done and glad I went with other likeminded students”
Nursing, China 2017
GET IN TOUCH

CONTACT US

No matter what your question is, we are here to help:

- 1300 308 233

- Visit a Customer Service Centre during operating hours on your closest campus (see maps on pages 22 – 40 for details).

FEEDBACK

If you want to provide feedback at any time throughout the year, get in contact using the online feedback form on our website:

- tafeqld.edu.au/contact/enquire-now.html

SURVEY

We want to make sure that your experiences at TAFE Queensland are positive and we may send you surveys to check on how we’re meeting your needs. Your feedback is crucial to us understanding what we’re doing well and areas where we can improve. Surveys are anonymous.

PRIVACY

TAFE Queensland is committed to ensuring your privacy is safeguarded at all times. Please take the time to read our Privacy Statement at:

- tafeqld.edu.au/global/privacy-statement.html
We’re proud to have some of the most advanced learning spaces in all of Queensland. Explore your campus and discover your home away from home.
GETTING TO CAMPUS

PUBLIC TRANSPORT
Taxi services are available through Chinchilla Taxi Service, however there is no public transport available to the Chinchilla campus.

BIKES
If you live nearby, cycling could be another cost effective option to get to campus.

PARKING
We have plenty of free street parking available for students at our Chinchilla campus.

FACILITIES
- Modern classrooms
- Student Support Officer
- Student lounge
- Video conferencing facilities

Our Chinchilla campus is located in the grounds of the Chinchilla State High School, adjacent to the Chinchilla Showgrounds. Chinchilla is a hub for the agricultural, resources and construction industries in the region.
GETTING TO CAMPUS

PUBLIC TRANSPORT
Taxi services are available through Dalby Courtesy Cabs, however there is no public transport available to the Dalby campus.

BIKES
If you live nearby, cycling could be another cost effective option to get to campus.

PARKING
We have plenty of free on-site parking available which can be accessed via the Bunya Highway entrance.

FACILITIES
- Aged care training facilities
- Automotive training facilities
- Industry-current engineering workshop
- Video conferencing capabilities
- Student kitchen

Set among beautiful landscape, Dalby is a thriving regional centre as well as a hub for the surrounding rural communities. Our Dalby campus is located a five minute drive from the town centre and provides training across a range of industry areas.
GETTING TO CAMPUS

PUBLIC TRANSPORT
Our Inala campus is easily accessible via public transport with the closest bus stop located on Partridge Street.

BIKES
If you live nearby, cycling could be another cost effective option to get to class.

PARKING
We have plenty of free on-site parking available for students at our Inala campus.

PLACES TO EAT
- Lunch room

FACILITIES
- Modern classrooms
- On-site parking
- Wuḍū’ room

The Inala campus has provided essential education and training to the local community for over 13 years. The campus has a diverse and multicultural student cohort and offers training for job seekers as well as English classes for migrants and refugees.
* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.
GETTING TO CAMPUS

PUBLIC TRANSPORT
The campus is less than a 10 minute walk from the Bundamba train station with the closest bus stop located at the front of the campus on Byrne Street.

BIKES
If you live nearby, cycling could be another cost effective option to get to class with bike racks available on campus.

PARKING
We have plenty of free on-site parking available for students at our Ipswich campus with entrance via Byrne Street.

PLACES TO EAT
- Miners Rights training restaurant and cafe
- Canteen

FACILITIES
- Auditorium and theatre
- Automotive and engineering workshops
- Canteen
- Client support services
- Clinical nursing training facilities
- Computer labs
- Construction facilities
- Hairdressing and beauty salon
- Horticulture centre
- Library
- Training restaurant

Located in the outer suburb of Bundamba, our Ipswich campus offers a convenient location for students in Ipswich and surrounding areas. The campus is conveniently located 10 minutes from the Bundamba train station with nearby childcare facilities also available.
* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.
GETTING TO CAMPUS

PUBLIC TRANSPORT
Taxi services are available through Kingaroy Taxi Service, however there is no public transport available to the Kingaroy campus.

BIKES
If you live nearby, cycling could be another cost effective option to get to class.

PARKING
We have plenty of free on-site parking available for students at our Kingaroy campus.

FACILITIES
- Aged care training facilities
- Free on-site parking
- Hairdressing and beauty salon
- Modern classrooms
- Trade facilities for metal fabrication, construction, and automotive
- Training restaurant
- Video conferencing capabilities

PLACES TO EAT
- Taabinga training restaurant

Located at the junction of the D’Aguilar and Bunya Highways, Kingaroy is the commercial centre of the South Burnett region. The town is surrounded by spectacular scenery with the nearby Bunya Mountains a popular destination for bushwalkers. Our Kingaroy campus is located off the Bunya Highway just a short drive from the town centre.
* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.
GETTING TO CAMPUS

PUBLIC TRANSPORT
There is no public transport available at our Nurunderi campus, however transport services may be available through our Indigenous Support Office.

BIKES
If you live nearby, cycling could be a cost effective option to get to class.

PARKING
We have plenty of free, undercover parking available on-site for students at our Nurunderi campus.

FACILITIES
- Aged care training facilities
- BBQ area
- Community hall
- Customer service centre
- Indigenous support officer
- Video conferencing facilities

Located off the Bunya Highway in the South Burnett region our Nurunderi campus is based in the Aboriginal community of Cherbourg. The community is situated on the traditional lands of the Wakka Wakka Aboriginal people with the Wondai State Forest and Lake Barambah on its doorstep. Nurunderi (Cherbourg) is the only TAFE Queensland location to be built on designated Aboriginal land.
**NURUNDERI CAMPUS MAP**

Collins Rd, Cherbourg Qld 4605

* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.

- Toilet Facilities
- Unisex Accessible Toilet Facilities
- Wheelchair Access
- Parking
- Food Service
- Emergency Assembly Point
- Designated Smoking Area*
- Customer Service Centre

1300 308 233
tafeqld.edu.au

RTO 0275 | CRICOS 03020E | TEQSA PRV13003
GETTING TO CAMPUS

PUBLIC TRANSPORT
Taxi services are available through Roma Cabs, however there is no public transport available to the Roma campus.

BIKES
If you live nearby, cycling could be another cost effective option to get to campus.

PARKING
We have plenty of free on-site parking available for students at our Roma campus with access off Timbury Street.

FACILITIES
- Aged care training facilities
- Hospitality training kitchen
- Modern classrooms
- Nearby childcare facilities
- Trade facilities for metal fabrication, construction, and automotive

Roma is a pivotal business centre for the Western Downs region. Located on the Warrego Highway, Roma is known for its gas and oil production and is home to Australia's largest cattle sales. Our Roma campus is located a 15 minute walk from the city centre with easy access to food outlets to fuel up between classes.
Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.
GETTING TO CAMPUS

PUBLIC TRANSPORT
The campus is a 20 minute walk from the Springfield Central train station and is also serviced by public buses operated by TransLink.

BIKES
If you live nearby, cycling could be another cost effective option to get to class with bike racks available on campus.

PARKING
Paid parking managed by PriPark is available adjacent to the Springfield campus. Parking permits are available for students at reduced rates.

FACILITIES
- Child care training facilitates
- Massage facilities
- Student Central
- Student kitchens
- Vending machines
- Video conference rooms

PLACES TO RELAX OR STUDY
- Student common room
- Massage (07) 3817 3130

Our Springfield campus is positioned in a growth corridor between the cities of Brisbane and Ipswich. The campus is located within Education City, a central nucleus for education in the greater Springfield area.
* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.
GETTING TO CAMPUS

PUBLIC TRANSPORT
Our Toowoomba campus is regularly serviced by public transport. TransLink operates bus services in the local area with the closest bus stop is located out the front of the campus on Bridge Street.

BIKES
If you live nearby, cycling could be another cost effective option to get to campus.

PARKING
Free on-site parking is available with entry via Lindsay Street near the Cobb+Co Museum or Campbell Street near the Botanic Gardens, with additional parking available under B Block with entry from Knight Street.

PLACES TO EAT
- Futures training restaurant and cafe
- Canteen

FACILITIES
- Auditorium and theatre
- Automotive and engineering workshops
- Canteen
- Clinical nursing training facilities
- Computer labs
- Construction facilities
- Futures training restaurant and cafe
- Hairdressing and beauty salons
- Horticultural centre
- Library

Our Toowoomba campus is located close to Queens Park and next to the historical Cobb+Co Museum. Toowoomba known as the ‘Garden City’ and bordered by the Great Dividing Range is Australia’s second largest inland city and is located just 90 minutes from Brisbane.
* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.

1300 308 233
tafeqld.edu.au

RTO 0275 | CRICOS 03520E | TEQSA PRV13003
GETTING TO CAMPUS

PUBLIC TRANSPORT
Hadley’s Panoramic Coaches operate local bus services in Warwick with route 4 Rosenthal Heights/Cinema Estate servicing the Warwick campus.

BIKES
If you live nearby, cycling could be another cost effective option to get to campus.

PARKING
We have plenty of free on-site parking available for students at our Warwick campus.

FACILITIES
- Aged care training facilities
- Automotive and engineering workshops
- Customer service centre
- Free on-site parking
- Training restaurant

Sitting on the banks of the Condamine River, Warwick is the administrative centre of the Southern Downs Region. Known as the 'Rose and Rodeo Capital' Warwick also features some of the state’s finest original sandstone buildings. Our Warwick campus is located on the outskirts of the town, close to the Warwick Showgrounds.
* Please note from July 1, 2018 all TAFE Queensland campuses will be smoke free.
## STUDENT CHECKLIST

### MY FIRST DAY

- I have a copy of my course orientation schedule, campus map, and I know which room it is in.
- I have a pen and paper.
- I know how to contact my local customer service centre
- I know how to organise my Student ID and have a copy of my confirmation of enrolment.
- I understand how to get my Tertiary Transport Concession card (if eligible).

### MY FIRST WEEK

- I have successfully enrolled in all my classes for the semester and know my timetable.
- I have my student login and password.
- I have done a Library tour and/or know how to use the Library for lending and research.
- My teacher has told me if I need a uniform, relevant textbooks, or course materials and where to buy them.
- I know how to access student support, disability support and Indigenous support if I need it.
- I have met all my teachers and know how to access learning support if required.
- If I need a Personal Emergency Evacuation Plan (PEEP) I will approach my teacher and put one in place.

Information correct at time of printing but may be subject to change in line with TAFE Queensland policy. Please refer to website for more information on up to date course information.

RTO No. 0275  CRICOS No. 03020E
THE SECRET TO GETTING AHEAD IS GETTING STARTED
#makegreathappen