TAFE QUEENSLAND

TAFE AT SCHOOL

2020 COURSES

WIDE BAY BURNETT AND SUNSHINE COAST REGION

INDUSTRY INTEGRATED

UNIVERSITY PATHWAYS

JOB-FOCUSED TRAINING

MAKE GREAT HAPPEN
CEO MESSAGE

TAFE Queensland is the largest, most experienced vocational education and training (VET) provider in the state, with a history of serving Queensland’s communities for more than 135 years. We offer more than 500 practical, industry-relevant courses from entry-level certificates to bachelor degrees, and our training is delivered to over 120,000 students each year across more than 50 locations in Queensland.

Our TAFE at School courses are specifically designed to help you get more out of high school. The great thing about TAFE at School is that it fits around your studies and lets you kick start your career sooner. Completing a TAFE at School qualification also gives you direct entry into any related TAFE Queensland course, a variety of pathways to university degrees, and ways to get started on your trade qualifications.

From 2020 the Australian Tertiary Admission Rank (ATAR) will replace the Overall Position (OP) system in Queensland. VET course results like a TAFE at School qualification completed at TAFE Queensland will now contribute to your ATAR, but only at a certificate III level or above. So completing a VET course is not only a great way to get a head start on your career, but it can also help you get into your dream university course.

This guide features a range of information about the TAFE at School program from courses to university pathways and intakes to payment options, as well as information tailored for your parents and schools. For further information you can also visit our website at tafeqld.edu.au, call 1300 308 233, or visit your local campus to speak to our friendly student service team.

I encourage you to speak to your friends, family, teachers, VET coordinator or guidance counsellor about your future. There’s an option and a pathway that’s right for you, and TAFE Queensland is here to help you make great happen.

Warm regards,

Mary Campbell
Chief Executive Officer (CEO)
TAFE Queensland

The information contained in this guide is correct at time of printing, 26 April 2019. For the most up-to-date information please refer to our website at www.tafeqld.edu.au.

In many areas of Australia it is considered offensive to publish photographs of Aboriginal and Torres Strait Islander people who are deceased. Readers are warned that this publication may inadvertently contain such photographs.
GET MORE OUT OF HIGH SCHOOL WITH TAFE AT SCHOOL

If you’re a Year 10, 11 or 12 student, you may be able to complete a TAFE Queensland qualification while you’re still at school.

Choose from a variety of certificate I to certificate IV courses from a range of study areas, from hospitality to horticulture, early childhood education and care to engineering, and everything in between.

HOW TO APPLY

To submit an application for a TAFE at School course, visit www.tafeapply.com.

You’ll need the application code for the course in the location you want to apply for. These can be found at the back of this guide. You will also need your Learner Unique Identifier (LUI) and Unique Student Identifier (USI) numbers. If you don’t have a USI yet, head to www.usi.gov.au to get one.
STUDY AREAS

Studying at TAFE Queensland gives you access to multiple pathways to kick-start your career, even while you’re still at school. Whether you dream of a career in fashion or fitness, automotive or hospitality, early childhood or engineering, we have a course that’s right for you.

AUTOMOTIVE 20
If you have a passion for cars, trucks, boats, or bikes, then rev up your career with an automotive course. Develop your skills and specialise in a range of areas.

BEAUTY AND HAIRDRESSING 21
Style your career with courses in beauty or hairdressing. Learn how to use your imagination to help others look and feel beautiful.

BUILDING AND CONSTRUCTION 24
Get hands on and lay a solid foundation for your career. Develop practical skills to work in the building and construction industry with a range of trade courses.

BUSINESS 27
From finance to management, career opportunities in business are endless. Get down to business, crunch some numbers, or lead the way. The choice is yours.

CHILD CARE 28
Develop hands-on skills for a rewarding career in early childhood education and care or education support. You’ll give children a fun, safe and supportive environment to learn and grow.

COMMUNITY SERVICES 30
Make a difference with a career in community services. You’ll work to promote the safety and well-being of children, families, and at-risk members of the community.
The opportunities in hospitality are endless. You will gain in-demand skills to travel the world. Work behind-the-scenes in the kitchen, or front-of-house at a restaurant, café, hotel or resort.

Technology puts the world at your fingertips. Become a library assistant, museum guide or gallery curator, or develop your technical expertise and work in ICT, web and software development, cyber security or telecommunications.

Help people in their time of need with a career in nursing and healthcare. Work in nursing, aged care, primary health care, allied health, dental, pathology, or laboratory science.

Strengthen your potential with a career in sports and fitness. Work as a personal trainer, group exercise instructor, coach, or outdoor adventure guide.

Deliver unforgettable experiences every day. Help people plan their dream holiday or bring to life music festivals, weddings, or major sporting events.

See the courses on offer at each campus in the Sunshine Coast and Wide Bay Burnett region.
WHY STUDY AT TAFE QUEENSLAND

TAFE Queensland is the largest, most experienced training provider in the state. It’s a big statement, but one that’s backed up by research and our impressive track record.

We support you every step of the way

Our teachers, support officers and library and learning services are there to help you settle into your studies to ensure you succeed.

We win coveted awards, and so do our students

Our students and teachers are doing amazing things, and getting recognised for it.

We’re local and flexible

We’ve got many vibrant campuses located throughout Queensland. Our flexible teaching methods combine theory, practical and on-the-job training.

Student satisfaction is important to us

We have an 89 per cent student satisfaction rate which we think is pretty great, but there’s always room for improvement which is why we’re busy working on the other 11 per cent.

You’ll learn practical skills in real-world work environments

Our facilities replicate industry standards to ensure that you hit the ground running when you land your first job.

We’re well connected to top universities

We have many pathway options to university. That means you can get credit for your TAFE Queensland qualification to fast-track your degree at some of Australia’s best universities.

Our teachers are industry professionals

Our teachers are what sets TAFE Queensland apart from the rest – they have years of experience you can tap into.

Employers want to hire our graduates

We have strong partnerships with industry. Our students have gone on to work with leading global, national and local organisations.

WE MAKE GREAT HAPPEN!
ABOUT

TAFE AT SCHOOL

BENEFITS OF TAFE AT SCHOOL

- Fits around your senior studies
- Get valuable Queensland Certificate of Education (QCE) credits*
- May contribute to your Australian Tertiary Admissions Rank (ATAR)*
- Direct entry to any related TAFE Queensland course
- Open up a variety of university pathways
- Gain credits towards an apprenticeship, diploma or university studies
- Build practical skills in an adult learning environment
- Get work ready

FLEXIBLE STUDY OPTIONS

TAFE Queensland offers flexible study options so you can gain a VET qualification while you’re still at school in a way that best suits you.

ON CAMPUS

TAFE Queensland offers some of the best training facilities in the state, with advanced, industry-standard workspaces and classrooms. All training is delivered in an adult learning environment so you’ll get a taste of what it’s like to study in a higher education setting. You’ll also learn from our highly-qualified teachers and benefit from their vast experience.

AT SCHOOL

Many Queensland schools have partnered with TAFE Queensland to deliver vocational qualifications. School teachers are given specific training so they are qualified to deliver TAFE Queensland courses. Even if you undertake your training at school, you will still receive a TAFE Queensland qualification when you complete your course.

TRADE TASTER

Year 10 school students have access to a Trade Taster program, which is funded by the Queensland Government. This is unique to TAFE Queensland and offered at NO COST. The program allows students to experience the trades industry by studying one unit of competency from different trade areas.

INDUSTRY EXPERIENCE

Some TAFE at School courses require you to complete work placements, or in some instances, to work in the industry. This gives you the opportunity to build your skills and confidence dealing with real-life situations. Work placement requirements should be discussed with your teacher prior to commencement of study.

SCHOOL-BASED APPRENTICESHIP OR TRAINEESHIP

TAFE Queensland offers both school-based apprenticeships and traineeships, which get you work-ready and a step ahead of your peers.

Becoming a school-based apprentice or trainee gives you skills in a vocation or trade and allows you to earn money while you’re still at school. A school-based apprenticeship or traineeship also contributes credits towards your Queensland Certificate of Education (QCE).

After selecting the industry you are interested in and talking with your school and parents, your next step is to secure employment as an apprentice or trainee. An employer can be found through family and friends, by directly contacting employers and group training organisations, or by applying for advertised jobs.

Once you have secured an apprenticeship or traineeship, just let your employer know you want to study with us. School-based apprentices and trainees do not pay fees for training at TAFE Queensland, this is funded by the Queensland Government; however you may need to pay some costs for tools and compulsory personal protective equipment, which we will outline upon enrolment. When you become a full-time apprentice or trainee after completing Year 12, you may be eligible for fee-free training for the remainder of your apprenticeship.

For more information about school-based apprenticeships or traineeships call 1800 210 210 or visit training.qld.gov.au/apprenticeshipsinfo.

Enrolment into TAFE at School courses is subject to eligibility requirements. Talk to your VET coordinator or guidance counsellor, or visit our website for more information.

*Eligibility conditions apply.
TERM DATES AND INTAKES

TAFE Queensland term dates align with Queensland school terms to fit with your senior studies.

TERM DATES 2020

QUEENSLAND SCHOOLS

<table>
<thead>
<tr>
<th>TERM</th>
<th>START</th>
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<tr>
<td>1</td>
<td>Tuesday 28 January</td>
<td>Friday 3 April</td>
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<tr>
<td>2</td>
<td>Monday 20 April</td>
<td>Friday 26 June</td>
</tr>
<tr>
<td>3</td>
<td>Monday 13 July</td>
<td>Friday 18 September</td>
</tr>
<tr>
<td>4</td>
<td>Tuesday 6 October</td>
<td>Friday 11 December</td>
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KEY FINISHING DATES FOR YEAR 10, 11 AND 12

| YEAR 12   | Friday 20 November |
| YEAR 11   | Friday 27 November |
| YEAR 10   | Friday 27 November |

Most TAFE at School courses have intakes in Semester 1 and/or Semester 2, so you can choose to start studying at a time that suits you.

By choosing to start your first course in Year 10 in Semester 2, you can often complete two courses by the time you have six months left of school. This frees you up to concentrate on your studies for the rest of Year 12 so you can nail your final assignments and exams. Bonus: you’re ready to hit the ground running in finding a job to earn money, support a gap year or university studies, and kick-start your career.

STUDENT SUPPORT

Everyone’s journey is different and sometimes you need some extra support to achieve your study goals. We’re here to help. At TAFE Queensland, our student support services are available for all of our students, making your learning experience just that little bit easier.

COSTS AND PAYMENT OPTIONS

Costs vary from course-to-course and you can check our website for the most up-to-date prices. You may be eligible for a range of fee-free TAFE at School courses, covered under VET in Schools (VETiS) funding, this is funded by the Queensland Government. The courses advertised as VETiS funded in this guide are only applicable if you have not accessed VETiS funding in the past.

For further information, please refer to the VETiS section of training.qld.gov.au. Eligible students are entitled to one VETiS funded program only.

Payment plans may also be available to assist with payment of your course; however if you’re under 18 you will need a guarantor. Applications will be subject to credit checks.

For information about our withdrawal and refund policy, please visit the TAFE Queensland website: tafeqld.edu.au.
There are plenty of ways to land your dream career, so give yourself a head start and fast track your studies in the process with a TAFE at School course.

Once you complete your TAFE at School course, you may be eligible for direct entry into any related TAFE Queensland diploma. When you complete your diploma, our partnerships with local universities can help guarantee you a place in a bachelor degree.
POST-SCHOOL OPTIONS

BECOME AN APPRENTICE OR TRAINEE

Learn hands-on with the same equipment and tools used in industry, combining working for an employer and studying at TAFE Queensland, and graduate with a nationally-recognised qualification.

Applying for an apprenticeship or traineeship is very similar to applying for any other job. You need to have a current resume that lists your education, interests and referees. Studying a TAFE at School pre-apprenticeship course can boost your chances of landing your dream job by demonstrating to a potential employer that you’re actively interested in their industry.

The first step is to visit an Apprenticeship Network Provider (ANP) to help connect you with an employer. Once you have secured your apprenticeship, talk to your employer about choosing TAFE Queensland as your training provider. Your employer will sort out the formalities of your training contract directly with TAFE Queensland.

For more information visit tafeqld.edu.au/apprentices.

APPLY FOR A TAFE QUEENSLAND CERTIFICATE OR DIPLOMA

After successfully completing a TAFE at School course/s you may be eligible for direct entry into any related TAFE Queensland diploma.

It’s as simple as getting in contact with us and letting us know which course you want to study.

Check out our website to see our full range of courses, from certificates through to diplomas and degrees at tafeqld.edu.au/courses.

GO TO UNIVERSITY

Successfully completing a diploma at TAFE Queensland can help secure you a place in a bachelor degree through our partnerships with local universities.

In many cases, you can enter your university degree straight into second year, meaning you will receive a diploma and a degree in the same amount of time it usually takes to complete a degree on its own.

Many of our diploma courses have formal articulation arrangements with some of Australia’s top universities. This means your university may also give you credit for your study at TAFE Queensland, shaving time off your degree.
OUR CAMPUS

No other provider can match TAFE Queensland for scale and location options. With more than 50 locations across the state we have Queensland covered, no matter where you are. To view all of our locations visit tafeqld.edu.au/locations

MORE THAN 50 CAMPUS LOCATED ACROSS QUEENSLAND
While you study with us, our campuses will be your home away from home. That’s why we’ve made sure each location is welcoming, lively and perfect for productive learning.

**OUR CAMPUSES**

**CAMPUS LOCATIONS**

**WIDE BAY BURNETT**

- **Bundaberg**
  118 Walker Street
  Bundaberg QLD 4670
- **Gympie**
  71 Cartwright Road
  Gympie QLD 4570
- **Hervey Bay**
  47-95 Urraween Road
  Pialba QLD 4655
- **Maryborough**
  89 Adelaide Street
  Maryborough QLD 4650

**SUNSHINE COAST**

- **Mooloolaba**
  34 Lady Musgrave Drive
  Mountain Creek QLD 4557
- **Nambour**
  91 Windsor Road
  Nambour QLD 4560
- **Sunshine Coast Health Institute**
  6 Doherty Street
  Birtinya QLD 4575

**OUR LEARNING SPACES**

From purpose-built classrooms and studios to simulated training settings, we have the right environment for you to learn the practical skills you need to kick-start your studies on the path to the career of your dreams. TAFE Queensland campuses are spread over many locations across Queensland. We are perfectly placed to help you make the most of everything that Queensland has to offer educationally, socially and geographically.
OUR FACILITIES
Step into our purpose-built facilities where you will learn hands-on using the same tools and equipment used in industry. Put your theory into practice straight away in our clinical labs, salons, training restaurants, creative spaces, and trades workshops. Develop your skills, ability, and confidence and gain the practical experience you need to graduate job ready.
For more information visit tafeqld.edu.au/facilities.

PUBLIC TRANSPORT
Our facilities are easy to access by private or public transport. If you are a full-time student, you are eligible for a student discount on public transport. Contact Translink for more information. To plan your travel, use Translink’s online journey planner to access timetables and services.
Call 13 12 30 or visit translink.com.au.
It’s tough being a teenager in their final years of school, trying to decide what to do with the rest of their lives. The pressure’s on as early as Year 10 and it feels like results and choices will make or break their future.

It can be tough for parents too. Knowing when to intervene or when to take a step back seems impossible at times. But your behind-the-scenes role is crucial to their success.

ABOUT VOCATIONAL EDUCATION AND TRAINING

University is not for everyone. Vocational training is not for everyone. Education is for everyone.

Most careers need some form of education and training. But they don’t all require a university degree. There are a variety of reasons your child or students should consider vocational education and training (VET). Perhaps they want to enter a trade, test out an industry, gain Queensland Certificate of Education (QCE) credits, or maybe they just need to improve or contribute towards their Australian Tertiary Admission Rank (ATAR).

WHY TAFE QUEENSLAND

Not everyone learns in the same way or at the same pace. At TAFE Queensland there are as many options as there are individuals with pathway options to suit your child’s needs and help them kick-start their career.

For more information visit tafeqld.edu.au/parents.

VET aims to provide the skills needed to keep up with our quickly changing employment and industry trends. Additionally VET provides courses for nine out of 10 occupations predicted to have the greatest growth of new jobs over the next five years.

FACT

MYTH

Three in five Australians believe we need university education more than VET to thrive in a globally competitive world. Almost half those people think VET is no longer as relevant as university education.

MYTH

Almost 30 per cent of Australians believe that university graduates find work more easily than VET graduates.

FACT

VET graduates have a higher employment rate than university graduates. The average employment rate of a VET graduate is 78 per cent (it’s 69 per cent for university graduates).

MYTH

One in five Australians believe that VET graduates earn less than university graduates.

FACT

The average VET graduate actually earns similar wages to, if not more than, an average university graduate.

Full details can be obtained at: http://ow.ly/TFBM30oqCBP
PARENTS’ GUIDE

FOR SURVIVING SENIOR SCHOOLING AND BEYOND

Subscribe today to get your free copy.

go.tafeqld.edu.au/parents-guide
INFORMATION FOR SCHOOLS

Designed to deliver practical, workplace-specific skills and knowledge, VET covers a wide range of careers and industries. If you find that your students struggle in a traditional classroom, or if they’re tactile learners, VET may be where they will really shine.

HOW TAFE QUEENSLAND CAN HELP

With more than 500 nationally-recognised qualifications from entry-level certificates to bachelor degrees, studying at TAFE Queensland gives your students access to multiple pathways to get a head start on their careers. They will learn in industry-standard facilities, have access to a range of student support services, be able to take advantage of a wide range of university pathway options, and so much more.

For more information visit tafeqld.edu.au/advisors.

PARTNERSHIP WITH SCHOOLS PROGRAM

TAFE Queensland’s Partnership with Schools Program means school teachers can deliver training to their students at their own school. TAFE Queensland provides the school with mentor support, learning and assessment resources, and advice on training delivery and student assessment to ensure the delivery of the highest standard of industry-relevant training.

Even though students are completing their training at school, they are enrolled with TAFE Queensland and are issued with a TAFE Queensland qualification on completion of their studies.

To discuss a customised partnership arrangement for your school, please contact your local TAFE at School team.

TRAINING FOR SCHOOL TEACHERS

TAFE Queensland offers low-cost training for school teachers so they can deliver VET programs at their school.

Teachers can train in certificate I and II courses relevant to the delivery of TAFE at School courses, as well as higher level qualifications for teachers who want to broaden their skills.

Teachers with existing industry-related experience may be eligible for Recognition of Prior Learning (RPL) to earn a full or partial qualification, with gap training available.

IVET ONLINE PORTAL

TAFE Queensland has partnered with IVET to deliver greater timetable and delivery flexibility for teachers. IVET provides an online portal that enables teachers to have instant access to student progress, course information, digital resources, classroom management, PD logging, compliance, teacher qualification management, and more.

IVET currently facilitates a selection of TAFE at School courses across a range of study areas, and more will be added as development continues.

CONTACT US

For more information please contact your local TAFE at School team at schools.eastcoast@tafe.qld.edu.au.
Prepare for your career in the automotive industry with this entry-level course.

In this course you will gain the basic skills and knowledge required to carry out workplace tasks safely and effectively. You will become familiar with electrical and mechanical components and systems, and will learn how to use appropriate tools and equipment to complete basic removal, inspection and refitting of automotive components.

This course will set you on the path to finding an apprenticeship in a wide range of automotive occupations, including as a light or heavy vehicle mechanic, an automotive electrician, a diesel fitter or an outdoor power equipment technician.

**Certificate II in Automotive Vocational Preparation**

**Course Code:** AUR20716

**Core Units:**
- AURASA002 Follow safe working practices in an automotive workplace
- AURAEA002 Follow environmental and sustainability best practice in an automotive workplace
- AURTTK002 Use and maintain tools and equipment in an automotive workplace
- AURAFAO04 Resolve routine problems in an automotive workplace
- AURAFAO03 Communicate effectively in an automotive workplace
- AURILTA001 Identify automotive mechanical systems and components
- AURETRD003 Identify automotive electrical systems and components

**Elective Units:**
- AURTTA004 Carry out servicing operations
- AURTTA005 Select and use bearings, seals, gaskets, sealants and adhesives
- AURTTA003 Use and maintain basic mechanical measuring devices
- AURTTF001 Inspect and service petrol fuel systems
- AURETR015 Inspect, test and service batteries

**Pathway Options:**
- Certificate III in Light Vehicle Mechanical Technology
- Certificate III in Motorcycle Mechanical Technology
- Certificate III in Mobile Plant Technology
- Certificate III in Heavy Commercial Vehicle Mechanical Technology

**Career Outcomes:**
- Mechanic’s assistant, automotive mechanic, motorcycle mechanic (general), light vehicle mechanical technician, mobile plant operators, diesel motor mechanic
BEAUTY AND HAIRDRESSING

CERTIFICATE II IN RETAIL COSMETICS
COURSE CODE: SHB20116

CORE UNITS
- BSBWHS201 Contribute to health and safety of self and others
- SHBBCCS001 Advise on beauty products and services
- SHBBMUP002 Design and apply make-up
- SHBXCCS001 Conduct salon financial transactions
- SHBXCCS004 Recommend products and services
- SHBXIND001 Comply with organisational requirements within a personal services environment
- SIRXIND002 Communicate as part of a salon team
- SIRRMER001 Produce visual merchandise displays
- SIRXIND003 Organise personal work requirements
- SIRXSLS001 Sell to the retail customer

ELECTIVE UNITS
- SHBBMUP001 Apply eyelash extensions
- SHBBRES001 Research and apply beauty industry information
- SHBXCCS002 Provide salon services to clients
- SHBBMUP004 Design and apply remedial camouflage make-up
- SHBBMUP003 Design and apply make-up for photography

PATHWAY OPTIONS
- Certificate II in Retail Cosmetics
- Certificate III in Beauty
- Diploma of Beauty Therapy

CAREER OUTCOMES
- Make up/skincare salesperson
- Beauty salon assistant, beauty consultant, make-up consultant
- Hairdresser, salon worker, beauty technician, make-up artist

UNIVERSITY PATHWAYS
For all pathway options, please refer to our Degree Pathways Guide

DELIVERY
Classroom

CAMPUS
Mooloolaba

DURATION
2 terms

ATTENDANCE
1 day per week

QCE CREDITS
4 credits

Gain experience and skills that will help you forge a pathway as a retail sales consultant in the beauty industry.

Offering practical training that will provide you with a hands-on experience, our expert educators will teach you how to design and apply make-up, offer advice on beauty products and services, and sell to the retail customer. Successfully completing this qualification will give you a taste of what you can expect in the retail cosmetic industry.
BEAUTY AND HAIRDRESSING

CERTIFICATE II IN SALON ASSISTANT
COURSE CODE: SHB20216  VETIS FUNDED*

**CORE UNITS**
- BSBWHS201 Contribute to health and safety of self and others
- SHBHBAS001 Provide shampoo and basin services
- SHBHDES001 Dry hair to shape
- SHBHIND001 Maintain and organise tools, equipment and work areas
- SHBXCCLS001 Conduct salon financial transactions
- SHBXCCLS003 Greet and prepare clients for salon services
- SHBXIND001 Comply with organisational requirements within a personal services environment
- SHBXIND002 Communicate as part of a salon team

**ELECTIVE UNITS**
- SHBHBAS002 Provide head, neck and shoulder massages for relaxation
- SHBHCLLS001 Apply hair colour products
- SHBHIND002 Research and use hairdressing industry information
- SHBHDES002 Braid hair

**DELIVERY**
Classroom

**CAMPUS**
Bundaberg, Gympie, Hervey Bay, Maryborough, Mooloolaba

**DURATION**
4 terms

**ATTENDANCE**
1 day per week

**QCE CREDITS**
4 credits

Kick-start your career in hairdressing with this pre-apprenticeship course. You’ll gain the basic skills needed to work as a salon assistant.

With this qualification, you will have a better understanding of the industry and be well situated to enhance your skills through further study or an apprenticeship. Give yourself a competitive edge by learning how to break ground in a new career as a salon assistant.

**PATHWAY OPTIONS**
- Certificate II in Salon Assistant
- Certificate III in Hairdressing
- Certificate IV in Hairdressing
- Diploma of Salon Management

**CAREER OUTCOMES**
- Hair or beauty salon assistant, hair stylist
- Hairdresser, hair or beauty salon assistant, hair stylist
- Senior stylist
- Salon manager
### CERTIFICATE III IN COMMUNITY PHARMACY
**Course Code: SIR30116**

#### Core Units
- SIRCCCS002: Provide and promote services to pharmacy customers
- SIRCDIS001: Assist customers with prescriptions
- SIRCIND001: Work effectively in a community pharmacy
- SIRCIND002: Support the supply of Pharmacy Medicines and Pharmacist Only Medicines
- SIRCINF001: Use pharmacy practices for infection control
- SIRCPRPA005: Assist customers with cough and cold relief products
- SIRCPRPA006: Assist customers with skin and anti-fungal products
- SIRCPRPA008: Assist customers with products for gastro-intestinal conditions
- SIRCPRPA009: Assist customers with allergy relief products
- SIRCPRPA010: Assist customers with analgesic and anti-inflammatory products
- HLTWHS001: Participate in workplace health and safety

#### Elective Units
- SIRCPRPA002: Assist customers with eye and ear care products
- SIRCPRPA003: Assist customers with first aid products
- SIRCPRPA004: Assist customers with oral care products
- SIRCPRPA006: Assist customers with vitamins, minerals and supplements
- SIRRINV001: Receive and handle retail stock
- SIRRMER001: Produce visual merchandise displays
- SIRXLS001: Sell to the retail customer
- SIRXRSK001: Identify and respond to security risks

#### During this course you will
- Develop a broad range of skills and knowledge that will enable you to identify and meet customer needs.
- Learn to assist customers with prescriptions and supply pharmacy medicines in line with federal, state and territory law, and the Pharmacy Board of Australia Guidelines.
- Choose from a range of elective unit streams including customer service, retail procedures, beauty products and services, skin services, dispensary, product advice, anatomy and physiology, diversity, inventory, merchandising and workplace effectiveness.

Successful completion of the course will qualify you to work as a pharmacy assistant.

*No cost to student or school. Fully government subsidised for eligible students.*
Get started in your construction career with this entry-level course. This qualification will show employers you are ready for the next step. It will set you up with the foundation skills and knowledge to gain an apprenticeship in any construction trade.

Successful completion of this course gives you the skills you need to confidently seek an apprenticeship in a wide range of construction occupations such as bricklaying, carpentry, painting and decorating, and wall and floor tiling. You may also look for employment as a trades assistant.

**PATHWAY OPTIONS**

- Certificate I in Construction
- Apprenticeship only
- Certificate III in Carpentry
  - Certificate III in Joinery
  - Certificate III in Shopfitting
- Certificate III in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Solid Plastering
- Certificate III in Roof Tiling
- Certificate III in Stonemasonry (Monumental/Installations)
- Certificate III in Wall and Ceiling Lining
- Certificate III in Flooring Technology
- Certificate III in Wall and Floor Tiling
- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Estimating)
- Advanced Diploma of Building and Construction (Management)

**CAREER OUTCOMES**

- Trade assistant/worker in carpentry, joinery, or cabinetmaking
- Carpenter, joiner, shopfitter, bricklayer, painter, solid plasterer, roof tiler, stonemason, plasterer, flooring technician, tiler
- Trade contractor, estimator, builder – low rise, site supervisor – low rise
- Builder – open, site supervisor – open, senior office manager

**UNIVERSITY PATHWAYS**

*No cost to student or school. Fully government subsidised for eligible students.*
In this course, you will gain broad-based underpinning skills and knowledge to complete a range of furniture making tasks. You will learn to select and use appropriate tools, equipment and materials to produce simple pieces of furniture or furnishing components and prepare for cabinet installation.

Successful completion of this course will put you in the best position to gain a cabinetmaking apprenticeship or allow you to seek employment as a trades assistant or product assembler.

*No cost to student or school. Fully government subsidised for eligible students.
BUILDING AND CONSTRUCTION

CERTIFICATE II IN PLUMBING

COURSE CODE: 52700WA ☑ VETIS FUNDED*

CORE UNITS

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<tr>
<th>Unit Code</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>CPCCOHSS2001A</td>
<td>Apply OHS requirements, policies and procedures in the construction industry</td>
</tr>
<tr>
<td>CPCCCM1015A</td>
<td>Carry out measurements and calculations</td>
</tr>
<tr>
<td>HLTAID002</td>
<td>Provide basic emergency life support</td>
</tr>
<tr>
<td>CPCCCM2010B</td>
<td>Work safely at heights</td>
</tr>
<tr>
<td>CPCCPM2041A</td>
<td>Work effectively in the plumbing and services sector</td>
</tr>
<tr>
<td>CPCCPM2049A</td>
<td>Read plans and calculate plumbing quantities</td>
</tr>
<tr>
<td>CPCCPM2043A</td>
<td>Carry out WHS requirements</td>
</tr>
<tr>
<td>CPCCPM2046A</td>
<td>Use plumbing hand and power tools</td>
</tr>
<tr>
<td>CPCCPM2047A</td>
<td>Carry out levelling</td>
</tr>
<tr>
<td>CPCCPM2048A</td>
<td>Cut and join sheet metal</td>
</tr>
<tr>
<td>CPCCPM2050A</td>
<td>Mark out materials</td>
</tr>
<tr>
<td>CPCCPM2052A</td>
<td>Weld using oxy-acetylene equipment</td>
</tr>
<tr>
<td>CPCCPM2053A</td>
<td>Weld using manual metal arc welding equipment</td>
</tr>
<tr>
<td>CPCCPM2055A</td>
<td>Work safely on roofs</td>
</tr>
<tr>
<td>CPCCCM2008B</td>
<td>Erect and dismantle restricted height scaffolding</td>
</tr>
<tr>
<td>CPCCWH51001</td>
<td>Prepare to work safely in the construction industry</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

Certificate II in Plumbing

Apprenticeship only

Certificate III in Plumbing
Certificate III in Roof Plumbing
Certificate III in Gas Fitting
Certificate III in Plumbing (Mechanical Services)

Certificate IV in Plumbing and Services
Certificate IV in Domestic Waste Water and Environmental Plumbing
Certificate IV in Building and Construction (Building)
Certificate IV in Building and Construction (Estimating)

Diploma of Hydraulic Services Design
Diploma of Building Design
Diploma of Building and Construction (Building)
Diploma of Building and Construction (Management)

Advanced Diploma of Building and Construction (Management)

CAREER OUTCOMES

Plumbing trade assistant/worker

Plumber, roof plumber, gas fitter, plumber (mechanical)

Plumbing contractor, fire services supervisor, specialist hydraulic designer, site supervisor – low rise, building estimator

Builder, building designer, site supervisor – medium and low rise, construction manager, project manager, consultant

Builder, site supervisor, senior office manager

UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.
Enhance your opportunities and gain the practical skills to succeed in an office or business environment. This course is perfect for people looking to work as an administration officer or office assistant.

You will be led by industry professionals who will guide you through your course and enable you to successfully reach your goals.

Successful completion of this course gives you the skills to seek entry-level employment in a wide range of roles. You will also be perfectly placed for further study at a diploma level or above.
CAREER OUTCOMES
PATHWAY OPTIONS
Certificate III in Early Childhood Education and Care
- Early childhood educator (assistant in long day care, OSHC, kindergarten), family day care educator, children’s recreational activity officer (resorts, cruises, etc), nanny, crèche worker, playgroup worker

Diploma of Early Childhood, Education and Care
- Early childhood educator (room leader, 2IC or director in long day care, OSHC, kindergarten), family day care educator or coordinator, children’s recreational activity officer (resorts, cruises, etc), nanny, crèche coordinator, playgroup coordinator

CAREER OUTCOMES

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE (UPGRADE*) COURSE CODE: CHC30113

CORE UNITS
- HLTWHS001 Participate in workplace health and safety
- CHCECE009 Use an approved learning framework to guide practice
- CHCLEG001 Work legally and ethically
- CHCPRT001 Identify and respond to children and young people at risk
- CHCECE002 Ensure the health and safety of children
- CHCECE004 Promote and provide healthy food and drinks
- CHCECE003 Provide care for children
- CHCECE005 Provide care for babies and toddlers
- CHCECE007 Develop positive and respectful relationships with children
- CHCECE010 Support the holistic development of children in early childhood
- CHCECE011 Provide experiences to support children’s play and learning
- CHCECE013 Use information about children to inform practice
- CHCECE001 Develop cultural competence
- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- HLTAID004 Provide an emergency first aid response in an education and care setting

ELECTIVE UNITS
- CHCECE006 Support behaviour of children and young people
- BSBWOR301 Organise personal work priorities and development
- CHCECE026 Work in partnership with families to provide appropriate education and care for children

First Aid - To be completed with an external provider

DELIVERY
Online

CAMPUS
Bundaberg, Gympie, Hervey Bay, Maryborough, Mooloolaba

DURATION
8 terms
Upgrade: 4 terms

ATTENDANCE
Approximately 17 hours per week including vocational placement

QCE CREDITS
8 credits

Get a head start on your career in early childhood education and care with this course. This qualification is the minimum requirement for early childhood settings in Australia and will set you up with the foundation skills to get ahead. The number of early childhood roles is expected to grow steadily in Australia and employers are seeking qualified staff for roles across a wide range of settings.

Successful completion of this course will allow you to confidently seek employment in a range of entry-level early childhood education and care roles, and equip you to complete further studies in the field.

*Upgrade from Certificate II in Community Services (extra 4 terms)
FINISHING HIGH SCHOOL AND WONDERING WHAT TO DO NEXT?

Fee-free training is available to students who graduated Year 12 in Queensland in 2019. Find out which courses are fee-free in 2020.

For more information and eligibility requirements, visit tafeqld.edu.au or call us on 1300 308 233
COMMUNITY SERVICES

CERTIFICATE II IN COMMUNITY SERVICES

COURSE CODE: CHC22015 ✓ VETIS FUNDED

CORE UNITS

- BSBWOR202 Organise and complete daily work activities
- HLTWHS001 Participate in workplace health and safety
- CHCDIV001 Work with diverse people
- CHCCOM001 Provide first point of contact
- CHCCOM005 Communicate and work in health or community services

ELECTIVE UNITS

- CHCECE002 Ensure the health and safety of children
- CHCECE004 Promote and provide healthy food and drinks
- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- CHCPRT001 Identify and respond to children and young people at risk

DELIVERY

- Classroom
- Online

CAMPUS

Bundaberg, Gympie, Hervey Bay, Maryborough, Mooloolaba

DURATION

4 terms

ATTENDANCE

Online: Approximately 17 hours per week (includes placement)
Classroom: 1 day per week plus vocational placement

QCE CREDITS

4 credits

Get out among the community sooner with this entry level qualification. This course is perfect for people who want to work in community services or those looking for the foundation skills necessary to complete further studies in the field.

You’ll learn effective communication strategies, gain cultural awareness, and develop skills in advocacy to be able to provide emotional and practical support to clients, including initiating referrals.

For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.
"I’ve met some really incredible people who have mentored me and helped me out along the way, including my TAFE teachers."

CHLOE MURPHY
Make a start on your fashion career with this entry-level course. You will graduate with a portfolio of work and be qualified to work as an assistant designer. The fashion industry is undergoing an exciting transformation, with technology allowing indie designers to get an international following from their home studio.

This course will give you the skills you need to draw and interpret basic sketches, modify patterns to create basic styles, identify fibres, fabrics and textiles, and use electronic fashion design tools. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in fashion.

**DELIVERY**
Classroom

**CAMPUS**
Gympie, Mooloolaba

**DURATION**
4 terms

**ATTENDANCE**
1 day per week

**QCE CREDITS**
4 credits

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**CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY**
**COURSE CODE: MST20616**

**CORE UNITS**
- MSMENV272  Participate in environmentally sustainable work practices
- MSMWHS200  Work safely
- MSTCL2011  Draw and interpret a basic sketch
- MSS402051  Apply quality standards

**ELECTIVE UNITS**
- MSTFC2005  Identify design process for fashion designs
- MSTGN2011  Identify fibres, fabrics and textiles used in the TCF industry
- MSTML2003  Produce and attach millinery trims
- MSTFC2006  Use a sewing machine for fashion design
- MSTGN2009  Operate computing technology in a TCF workplace
- MSTCL2007  Lay up, mark and cut uncomplicated fabrics and lays
- MSTGN2001  Use steaming and pressing equipment in TCF production
- MSTCL3010  Sew woven and stretch knit garments

---

**PATHWAY OPTIONS**
- **Certificate II in Applied Fashion Design and Technology**
- **Certificate III in Millinery or Certificate III in Applied Fashion Design and Technology**
- **Diploma of Applied Fashion Design and Merchandising**
- **Advanced Diploma of Applied Fashion Design and Merchandising**

**CAREER OUTCOMES**
- Production assistant, design assistant, assistant product developer in fashion accessories
- Fashion designer / fashion, industrial and jewellery designer or production assistant, design assistant, assistant product developer, assistant fashion buyer, retail sales assistant
- Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD operator, fashion designer, production manager
- Fashion designer, quality assurance manager, production manager

**UNIVERSITY PATHWAYS**
For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.*
Turn your love of music into a career in the music industry.

You will receive training in practical musicianship, performance skills and an introduction to a range of music technologies. You'll study music theory, musical styles and songwriting, and develop an understanding of the inner workings of the music industry.

You will also gain invaluable copyright knowledge and work closely with the music business students in a variety of performance and other professional opportunities.
Research shows that creativity, communication, and problem-solving will be the most desired skills in the future job market. This qualification will give you the core skills needed to work in both the creative industries and in corporate settings. Learn how to develop basic audio skills, perform basic sound editing, restore and analyse audio tracks, and record and mix music in a studio environment. Our passionate teaching team have years of industry experience and will give you the one-on-one guidance you need for a career in the music industry.

Successful completion of this course will qualify you to work as an assistant sound mixer, or give you the foundation skills needed to undertake further studies in your field.

DELIVERY
Classroom

CAMPUS
Nambour

DURATION
4 terms

ATTENDANCE
1 day per week

QCE CREDITS
7 credits

CERTIFICATE III IN MUSIC INDUSTRY (SOUND)

COURSE CODE: CUA30915

CORE UNITS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>CUACMP301</td>
<td>Implement copyright arrangements</td>
</tr>
<tr>
<td>CUAIND303</td>
<td>Work effectively in the music industry</td>
</tr>
<tr>
<td>CUAMLT302</td>
<td>Apply knowledge of style and genre to music industry practice</td>
</tr>
</tbody>
</table>

ELECTIVE UNITS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUAIND304</td>
<td>Plan a career in the creative arts industry</td>
</tr>
<tr>
<td>CUAMCP302</td>
<td>Write song lyrics</td>
</tr>
<tr>
<td>CUAMLT303</td>
<td>Notate music</td>
</tr>
<tr>
<td>CUAMPF302</td>
<td>Prepare for performances</td>
</tr>
<tr>
<td>CUAMPF303</td>
<td>Contribute to backup accompaniment</td>
</tr>
<tr>
<td>CUAMCP301</td>
<td>Compose simple songs or musical pieces</td>
</tr>
<tr>
<td>CUAMPF305</td>
<td>Develop improvisation skills</td>
</tr>
</tbody>
</table>

SPECIAL TIP

Music professionals, music producer, musician (instrumental), sound engineer, sound technician, music professional, audiovisual technician

PATHWAY OPTIONS

- Certificate III in Music Industry
- Diploma of Music Industry (Performance) or Diploma of Music Industry (Sound Production)

CAREER OUTCOMES

- Musician, road crew member, performer
- Music professionals, music producer, musician (instrumental), sound engineer, sound technician, music professional, audiovisual technician

UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide
CREATIVE

CERTIFICATE III IN SCREEN AND MEDIA (FILM AND TELEVISION) COURSE CODE: CUA31015

**CORE UNITS**
- BSBCRT301 Develop and extend critical and creative thinking skills
- BSBWHS201 Contribute to health and safety of self and others
- CUAIND301 Work effectively in the creative arts industry

**ELECTIVE UNITS**
- CUACAM201 Assist with a basic camera shoot
- CUACAM302 Rig camera infrastructure
- CUALGT201 Develop basic lighting skills and knowledge
- CUACAM301 Shoot material for screen productions
- CUASOU405 Record sound
- CUAPSO201 Perform basic vision and sound editing
- CUASOU202 Perform basic sound editing

**PATHWAY OPTIONS**
- Certificate III in Screen and Media
- Diploma of Screen and Media
- Diploma of Screen and Media (Specialist Make Up Services) Huxly School of Makeup

**CAREER OUTCOMES**
- Camera and lighting assistant, community radio program maker or presenter
- Screen producer, interactive media designer, cinematographer

**UNIVERSITY PATHWAYS**
For all pathway options, please refer to our Degree Pathways Guide

**DELIVERY**
Classroom

**CAMPUS**
Nambour

**DURATION**
4 terms

**ATTENDANCE**
1 day per week

**QCE CREDITS**
6 credits

Make a start on your career in the media with this entry-level course. This qualification will give you the foundation skills needed to work in a number of assistant roles in radio, film and sound. Research shows that creativity, communication and problem-solving will be the most desired skills in the future job market. This course will give you the core skills needed to work in both the creative industries and in corporate settings.

Learn the practical skills and knowledge to write content for a range of media, create visual design components, follow the design process, and develop and extend critical and creative thinking skills. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in media.
This course will give you the practical skills and knowledge to explore the use of colour, use visual components to communicate ideas, and develop critical thinking techniques. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in the creative industries.

Successful completion of this course will qualify you to work in a variety of roles as either an arts and media professional, sculptor, painter, or visual arts and crafts professional. It will also give you the core skills needed to undertake further study in the visual arts field and other creative areas.
In this course you’ll gain experience in studio photography, darkroom techniques, and digital imaging post production. You’ll also have the opportunity to work with industry-standard equipment associated with professional studio production. Photoshop will be a key feature of the course with plenty of opportunities to utilise the software to edit your images.

Successful completion of this course will equip you with the skills required to enter the photography industry as an assistant photographer or photography studio assistant. You’ll also be well-equipped to continue on with further studies in this area.
In this course you will learn the skills needed to safely undertake basic electrotechnology work and solve problems in extra-low voltage single-path and multiple-path DC circuits.

You’ll learn about environmentally sustainable work practices and the selection and use of materials, tools and components for electrical work. This course also covers a General Safety Induction course (White Card) – an industry requirement to work on Queensland construction sites, and some of the units needed for the first stage of an electrical apprenticeship.

### DELIVERY
Classroom

### CAMPUS
Bundaberg, Hervey Bay, Nambour

### DURATION
4 terms

### ATTENDANCE
1 day per week

### QCE CREDITS
4 credits

**ELECTROTECHNOLOGY**

**CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START)** COURSE CODE: UEE22011 ☑️ VETIS FUNDED*$

<table>
<thead>
<tr>
<th>CORE UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEEENEE101A Apply Occupational Health and Safety regulations, codes and practices in the workplace</td>
</tr>
<tr>
<td>UEEENEEK142A Apply environmentally and sustainable procedures in the energy sector</td>
</tr>
<tr>
<td>UEEENEEE141A Use of routine equipment/plant/technologies in an energy sector environment</td>
</tr>
<tr>
<td>UEEENEEE104A Solve problems in D.C. circuits</td>
</tr>
<tr>
<td>UEEENEEE148A Carry out routine work activities in an energy sector environment</td>
</tr>
<tr>
<td>UEEENEEE179A Identify and select components, accessories and materials for energy sector work activities</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ELECTIVE UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEEENEEE137A Document and apply measures to control OHS risks associated with electrotechnology work</td>
</tr>
<tr>
<td>UEEENED101A Use computer applications relevant to a workplace</td>
</tr>
<tr>
<td>UEEENEEE105A Fix and secure electrotechnology equipment</td>
</tr>
<tr>
<td>UEEENEEE107A Use drawings, diagrams, schedules, standards, codes and specifications</td>
</tr>
<tr>
<td>UEEENEEE102A Fabricate, assemble and dismantle utilities industry components</td>
</tr>
<tr>
<td>HLTAID001 Provide cardiopulmonary resuscitation</td>
</tr>
<tr>
<td>CPCCCOHS1001A Work safely in the construction industry</td>
</tr>
</tbody>
</table>

### PATHWAY OPTIONS

- **Certificate II in Electrotechnology (Career Start)**
- **Certificate III in Electrotechnology (Electrician)**
- **Certificate III in Instrumentation and Control**
- **Certificate III in Air-conditioning and Refrigeration**
- **Certificate III in Appliance Service**
- **Certificate III in Electronics and Communication**
- **Certificate IV in Electrotechnology – Systems Electrician**
- **Certificate IV in Hazardous Areas – Electrical**
- **Certificate IV in Industrial Automation and Control**
- **Certificate IV in Electrical – Instrumentation**
- **Diploma of Electronics and Communications Engineering**
- **Diploma of Instrumentation and Control Engineering**
- **Diploma of Air-conditioning and Refrigeration Engineering**
- **Advanced Diploma of Electrical – Engineering**
- **Advanced Diploma of Electronics and Communications Engineering**

### CAREER OUTCOMES

- **Electrical trade assistant/worker**
- **General electrician, electronics and communications tradesperson, electrical instrumentation tradesperson, air-conditioning and refrigeration, electrical fitter**
- **Electrical fitter, electrician – special class, installation technician, industrial automation and control technician, electrical instrumentation tradesperson**
- **Technical officer specialising in electrical, engineering, instrumentation and control, electronics and communications, or refrigeration and air-conditioning**
- **Electrical engineer, senior technical officer specialising in electrical technology or electronics engineering**

### UNIVERSITY PATHWAYS

- For all pathway options, please refer to our [Degree Pathways Guide](#)

*No cost to student or school. Fully government subsidised for eligible students.*
ENGINEERING

CERTIFICATE II IN ENGINEERING PATHWAYS
COURSE CODE: MEM20413 ✔ VETIS FUNDED*

CORE UNITS
MEM13014A  Apply principles of occupational health and safety in the work environment
MEMPE005A  Develop a career plan for the engineering and manufacturing industry
MEMPE006A  Undertake a basic engineering project
MSAENV272B  Participate in environmentally sustainable work practices

ELECTIVE UNITS
MEM16006A  Organise and communicate information
MEM18001C  Use hand tools
MEM18002B  Use power tools/hand held operations
MEMPE002A  Use electric welding machines
MEMPE001A  Use engineering workshop machines
MEMPE003A  Use oxy-acetylene and soldering equipment
MEM16008A  Interact with computing technology
MEMPE004A  Use fabrication equipment

DELIVERY
Classroom

CAMPUS
Bundaberg, Gympie, Hervey Bay, Nambour

DURATION
4 terms

ATTENDANCE
1 day per week

QCE CREDITS
4 credits

PATHWAY OPTIONS
Certificate II in Engineering Pathways
or Certificate II in Engineering (Traineeship)

CAREER OUTCOMES
Trade assistant/worker in mechanical, metal fabrication, machining, or fitting and turning

Apprenticeship only
Certificate III in Engineering – Fabrication Trade
Certificate III in Engineering – Mechanical Trade
Certificate III in Engineering – Production Systems
Certificate III in Locksmithing
Certificate III in Marine Craft Construction

Fitter and turner, metal fabricator, welder, machinist, patternmaker, moulder, locksmith, boat builder

Certificate III in Engineering – Technical (CAD)
Certificate IV in Engineering Drafting

Entry level draftsperson

Higher engineering tradesperson, special class tradesperson draftsperson

Diploma in Engineering – Technical Diploma in Engineering – Advanced Trade

Senior draftsperson, advanced engineering tradesperson

Advanced Diploma of Engineering

Consultant, project manager

For all pathway options, please refer to our Degree Pathways Guide

UNIVERSITY PATHWAYS

Increase your employability by building foundation skills in an engineering field with this practical entry-level course. This qualification will give you the confidence to pursue an engineering apprenticeship or undertake further study in design and drafting.

This certificate will set you on the path to pursue an apprenticeship in a wide range of engineering jobs including fitting and turning, sheet metal fabrication, boilermaking, welding, casting and moulding, and diesel, mechanical or electrical fitting. You may also look for work as a trades assistant or choose to develop your design and drafting skills through a traineeship or further study.

*No cost to student or school. Fully government subsidised for eligible students.
HOSPITALITY AND COOKERY

CERTIFICATE II IN HOSPITALITY
COURSE CODE: SIT20316  ✔ VETIS FUNDED*

CORE UNITS
- SITXWHS001 Participate in safe work practices
- SITXCCS003 Interact with customers
- SITXCOM002 Show social and cultural sensitivity
- BSBWOR203 Work effectively with others
- SITHIND002 Source and use information on the hospitality industry
- SITHIND003 Use hospitality skills effectively

ELECTIVE UNITS
- SITXFSA001 Use hygienic practices for food safety
- SITHFAB001 Clean and tidy bar areas
- SITHFAB002 Provide responsible service of alcohol
- SITHFAB004 Prepare and serve non-alcoholic beverages
- SITHFAB005 Prepare and serve espresso coffee
- SITXFIN001 Process financial transactions

PATHWAY OPTIONS
- Certificate II in Hospitality (Food and Beverage)
- Certificate III in Patisserie or Certificate III in Hospitality
- Diploma of Hospitality

CAREER OUTCOMES
- Café attendant, catering assistant
- Pastry cook
- Food and beverage attendant, barista, bar attendant, waiter
- Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS
For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.
HOSPITALITY AND COOKERY

CERTIFICATE II IN KITCHEN OPERATIONS
COURSE CODE: SIT20416  VETIS FUNDED*

CORE UNITS
- SITXFSA001 Use hygienic practices for food safety
- SITHCCC001 Use food preparation equipment
- SITHCCC005 Prepare dishes using basic methods of cookery
- SITHCCC011 Use cookery skills effectively
- SITHKOP001 Clean kitchen premises and equipment
- BSBWOR203 Work effectively with others
- SITXINV002 Maintain the quality of perishable items
- SITXWHS001 Participate in safe work practices

ELECTIVE UNITS
- SITHCCC002 Prepare and present simple dishes
- SITHCCC006 Prepare appetisers and salads
- TJIE1005 Carry out basic workplace calculations

PATHWAY OPTIONS
- Certificate II in Kitchen Operations
- Certificate III in Patisserie or Certificate III in Commercial Cookery (Apprenticeship)

CAREER OUTCOMES
- Kitchen assistant, food preparation assistant, kitchen hand
- Pastry cook, chef, chef patissier, chef de cuisine

DELIVERY
Classroom

CAMPUSS
Bundaberg, Gympie, Hervey Bay, Mooloolaba CCTTC**

DURATION
4 terms

ATTENDANCE
1 day per week

QCE CREDITS
4 credits

** Coastal Cookery Trade Training Centre

Get the basic knowledge and skills required to start a career in the kitchen with this introductory level course. This course is perfect if you want to start your career in kitchen operations or go on to further study in this area.

Learn the basics in food preparation and equipment, develop your cookery skills, and understand the procedures in keeping a safe, hygienic work place.

Successful completion of this course will enable you to continue further studies in commercial cookery.

*No cost to student or school. Fully government subsidised for eligible students.
This specialised stream will focus on innovation and entrepreneurship and will give you the skills you need to work as an ICT technician building and maintaining websites.

You will learn a broad range of practical skills, including how to create user documentation, use social media tools, produce images for the web, as well as build, review and maintain simple websites. Our highly experienced teachers are heavily involved in new and emerging technologies and know what employers in the industry are looking for.

Successful completion of this course will qualify you to work as an ICT technician and give you the foundation skills needed to undertake further studies in this field.

**DELIVERY**
Classroom

**CAMPUS**
Mooloolaba

**DURATION**
8 terms

**ATTENDANCE**
1 day per week

**QCE CREDITS**
8 credits

**CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY**

**COURSE CODE:** ICT30115

**CORE UNITS**
- BSBWHS304 Participate effectively in WHS communication and consultation processes
- BSBSUS401 Implement and monitor environmentally sustainable work practices
- ICTICT302 Work and communicate effectively in an ICT environment
- ICTICT301 Create user documentation
- ICTICT302 Install and optimise operating system software
- ICTSAS301 Run standard diagnostic tests

**ELECTIVE UNITS**
- CUADIG302 Author interactive sequences
- ICTWEB301 Create a simple markup language document
- ICTWEB302 Build simple websites using commercial programs
- ICTWEB303 Produce digital images for the web
- BSBSUS401 Review and maintain a website
- ICTWEB201 Use social media tools for collaboration and engagement
- ICTICT308 Use advanced features of computer applications
- ICTICT305 Identify and use current industry specific technologies
- BSBSMB413 Design a digital action plan for small business
- BSBSMB301 Investigate micro business opportunities
- BSBINN201 Contribute to workplace innovation

**PATHWAY OPTIONS**
- **Certificate III in Information and Digital Media Technology**
- **Diploma of Website Development**
  - Diploma of Information Technology Networking

**CAREER OUTCOMES**
- Help desk officer, help desk assistant, ICT options support, ICT user support, PC support
- Developer programmer, web designer, web design, web developer, network administrator, network analyst

**UNIVERSITY PATHWAYS**
For all pathway options, please refer to our Degree Pathways Guide
BEGIN YOUR CAREER IN HEALTH CARE WITH THIS ENTRY-LEVEL COURSE. THIS QUALIFICATION WILL GIVE YOU THE FOUNDATION SKILLS NECESSARY TO WORK IN AN ASSISTANT ROLE IN A HEALTH, AGED OR RESIDENTIAL CARE SETTING, OR TO UNDERTAKE FURTHER STUDY IN THE FIELD.

AUSTRALIA’S HEALTH CARE INDUSTRY IS A STRONG-GROWTH SECTOR WITH MORE THAN 50,000 JOBS EXPECTED TO OPEN IN THE NEXT FIVE YEARS. THIS COURSE WILL EQUIP YOU TO WORK WITH PEOPLE FROM DIVERSE BACKGROUNDS, RECOGNISE HEALTHY BODY SYSTEMS, RESPOND TO BEHAVIOURS OF CONCERN, AND TRANSPORT PATIENTS. OUR HIGHLY-EXPERIENCED INDUSTRY PROFESSIONALS WILL GUIDE YOU EVERY STEP OF THE WAY TO ENSURE YOUR TRANSITION INTO THE HEALTH SECTOR IS A SUCCESS.

DELIVERY
Classroom

CAMPUS
Bundaberg, Gympie, Maryborough, SCHI

DURATION
4 terms

ATTENDANCE
1 day per week plus 40 hours of vocational placement

QCE CREDITS
4 credits

Begin your career in health care with this entry-level course. This qualification will give you the foundation skills necessary to work in an assistant role in a health, aged or residential care setting, or to undertake further study in the field. Australia’s health care industry is a strong-growth sector with more than 50,000 jobs expected to open in the next five years.

This course will equip you to work with people from diverse backgrounds, recognise healthy body systems, respond to behaviours of concern, and transport patients. Our highly-experienced industry professionals will guide you every step of the way to ensure your transition into the health sector is a success.

*No cost to student or school. Fully government subsidised for eligible students.
This course will give you the skills you need to comply with infection prevention and WHS, interpret and apply medical terminology, and recognise healthy body systems. You will also learn how to transport clients and carry out nursing assistant duties in a range of settings. Our highly experienced team of industry professionals will give you the support and one-on-one guidance you need to successfully transition into the health care sector.

Successful completion of this course will qualify you to work as an AIN, an acute care assistant, or operating theatre technician. It will also give you the foundation knowledge needed to undertake further studies in your field.
### CERTIFICATE II IN OUTDOOR RECREATION

**COURSE CODE:** SIS20213  ✔️ **VETIS FUNDED**

#### CORE UNITS
- SISXOHS101A  Follow occupational health and safety policies
- SISXIND101A  Work effectively in sport and recreation environments
- SISOODR201A  Assist in conducting outdoor recreation sessions
- SISOOPS201A  Minimise environmental impact
- HLTAID003  Provide first aid

#### ELECTIVE UNITS
- SISXFAC207  Maintain sport, fitness and recreation equipment for activities
- SISXCCS001  Provide quality service
- SISOBWG201A  Demonstrate bushwalking skills in a controlled environment
- SISONAV201A  Demonstrate navigation skills in a controlled environment
- SISXEMR201A  Respond to emergency situations
- PUAOPE002B  Operate communications systems and equipment
- SITTGDE304  Prepare and present tour commentaries or activities
- SISSCOP201A  Prepare a pre or post event meal
- SISOCYT201A  Select, set up and maintain a bike
- SISOCYT202A  Demonstrate basic cycling skills

#### DELIVERY
- **Classroom**

#### CAMPUS
- Bundaberg, Hervey Bay, Mooloolaba

#### DURATION
- **4 terms**

#### ATTENDANCE
- **1 day per week**

#### QCE CREDITS
- **4 credits**

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This program will help you take the first steps to a successful career in outdoor recreation. The qualification reflects the role of individuals who apply the skills and knowledge to work in the sport and outdoor recreation industry, including activities such as bushwalking and mountain biking.

Successful completion of this program will see you providing support in sport and recreation programs in locations such as fitness centres, outdoor sporting grounds or complexes and aquatic centres.

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*No cost to student or school. Fully government subsidised for eligible students.*
This course will place you on track to provide assistance at community recreation centres, outdoor sporting grounds and aquatic centres, or progress into further studies that will help break ground in your career. The sport and recreation industry is forecast to continue its already impressive growth with more than 50,000 jobs set to become available over the next five years.

Offering hands-on experience that will have you working toward your career, this course will teach you how to provide first aid, assist with activity sessions and work effectively in sport, fitness and recreation environments. Industry experienced teachers will provide all the support you need to succeed.

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This course will teach you how to provide first aid, assist with activity sessions and work effectively in sport, fitness and recreation environments. Industry experienced teachers will provide all the support you need to succeed.

<table>
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<tr>
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<td>COURSE CODE: SIS20115</td>
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</table>

**CORE UNITS**

- BSBWOR202 Organise and complete daily work activities
- HLTWHS001 Participate in workplace health and safety
- HLTAD003 Provide first aid
- SISXEMR001 Respond to emergency situations
- SISXCAI002 Assist with activity sessions
- SISXIND002 Maintain sport, fitness and recreation industry knowledge
- SISXCCS001 Provide quality service
- SISXIND001 Work effectively in sport, fitness and recreation environments

**ELECTIVE UNITS**

- SISXAC001 Maintain equipment for activities
- SISSCO0201A Prepare a pre or post event meal
- SISFFIT006 Conduct fitness appraisals
- SISFFIT001 Provide health screening and fitness orientation
- SISXAC002 Maintain sport, fitness and recreation facilities

**PATHWAY OPTIONS**

- Certificate II in Sport and Recreation
- Certificate III in Fitness
- Certificate IV in Fitness
- Diploma of Sport Development

**CAREER OUTCOMES**

- Athlete, sports coach, sports/fitness workers, community activities assistant, customer service assistant
- Gym instructor, group exercise instructor, community activities assistant, recreation assistant
- Personal trainer
- Sports coach/trainer, sports official

**UNIVERSITY PATHWAYS**

For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.
SPORT AND RECREATION

CERTIFICATE III IN FITNESS (UPGRADE)*
COURSE CODE: SIS30315

CORE UNITS
- SISFFIT002: Recognise and apply exercise considerations for specific populations
- SISFFIT003: Instruct fitness programs
- SISFFIT004: Incorporate anatomy and physiology principles into fitness programming
- SISFFIT014: Instruct exercise to older clients
- SISFFIT001: Provide health screening and fitness orientation
- SISFFIT005: Provide healthy eating information

ELECTIVE UNITS
- BSBRSK401: Identify risk and apply risk management processes
- SISFFIT011: Instruct approved community fitness programs
- SISFFIT007: Instruct group exercise sessions
- SISFFIT006: Conduct fitness appraisals
- SISXFAC002: Maintain sport, fitness and recreation facilities

* Upgrade qualification from Certificate II in Sport and Recreation. In addition to the Certificate II in Sport and Recreation units completed as a prerequisite.

PATHWAY OPTIONS
- Certificate II in Sport and Recreation and Certificate III in Fitness
- Certificate IV in Fitness
- Diploma of Sport Development

CAREER OUTCOMES
- Fitness instructor, gym instructor, sports/fitness workers, community activities assistant, customer service assistant
- Personal trainer
- Sports coach/trainer, sports official

DELIVERY
Classroom

CAMPUS
Bundaberg, Gympie, Hervey Bay, Mooloolaba

DURATION
4 terms

ATTENDANCE
10 hours per week

QCE CREDITS
8 credits

Establish yourself in fitness with this entry-level qualification. You’ll be equipped with a broad range of knowledge needed to work as a fitness or exercise instructor.

You will learn the basic knowledge needed to succeed in areas like fitness program instruction, provision of healthy eating information, and introduction of exercise for older clients. You may also have a chance to specialise in areas like aqua or group exercise instructor.

Successfully completing this program will allow you to seek employment as a qualified exercise instructor. You will be able to take your skills and work anywhere in Australia, or move into further study to expand your options.

For all pathway options, please refer to our Degree Pathways Guide
TOURISM

CERTIFICATE II IN TOURISM
COURSE CODE: SIT20116 ✔ VETIS FUNDED*

**CORE UNITS**
- SITTIND001 Source and use information on the tourism and travel industry
- SITXCOM003 Interact with customers
- SITXCOM002 Show social and cultural sensitivity
- SITXWHS001 Participate in safe work practices

**ELECTIVE UNITS**
- SITXCS002 Provide visitor information
- BSBSUS201 Participate in environmentally sustainable work practices
- SITHIND002 Source and use information on the hospitality industry
- SITXCOM003 Provide a briefing or scripted commentary
- SITHFAB002 Provide responsible service of alcohol
- BSBWOR203 Work effectively with others

**DELIVERY**
- Classroom

**CAMPUS**
- Bundaberg, Gympie, Hervey Bay, Mooloolaba

**DURATION**
- Up to 4 terms

**ATTENDANCE**
- 1 day per week

**QCE CREDITS**
- 4 credits

Start your career in tourism with this entry-level course. This course will qualify you to work across a number of strong growth industries such as tourism, business and events.

You will gain the knowledge to undertake routine tasks in using business technology, providing advice on Australian tourism destinations, providing visitor information, and understanding cultural sensitivity. Our highly-experienced team of industry professionals are the best in the business and will give you the tools you need to get ahead.

For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.
IT'S EDUCATED ME, I'VE MET GREAT PEOPLE AND IT'S HELPED ME OUTSIDE OF SCHOOL WITH WORK EXPERIENCE AND INTERACTING WITH PEOPLE I DON'T KNOW. IT REALLY SETS YOU UP FOR THE REAL WORLD.

JAYDA GLAZEBROOK

FITNESS STUDENT
CERTIFICATE II IN SPORT AND RECREATION | CODE MST20616
### COURSES BY LOCATION

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**APPLICATIONS**

Apply at [tafeapply.com](http://tafeapply.com) using the relevant application code below.

Semester 2, 2019 code: **TQEC1902**  |  Semester 1, 2020 code: **TQEC2001**

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**MARYBOROUGH**

**MOOLOOLABA**

**NAMBOUR**

**ONLINE**

**SCHI**

**SUNSHINE COAST TECHNICAL TRADE TRAINING CENTRE**

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CAMPUS LOCATIONS

WIDE BAY BURNETT

Bundaberg
118 Walker Street
Bundaberg QLD 4670

Gympie
71 Cartwright Road
Gympie QLD 4570

Hervey Bay
47–95 Urraween Road
Pialba QLD 4655

Maryborough
89 Adelaide Street
Maryborough QLD 4650

SUNSHINE COAST

Mooloolaba
34 Lady Musgrave Drive
Mountain Creek QLD 4557

Nambour
91 Windsor Road
Nambour QLD 4560

Sunshine Coast Health Institute
6 Doherty Street
Birtinya QLD 4575