

RURAL SUPPORT TRAINING

Community Development Program 4

If you're thinking about learning new skills, upskilling or diversifying and expanding your business, this program offers a range of opportunities. Building your skills can set you up for volunteering, part time work or new streams of income such as working in licensed premises, coffee shops and food outlets. If you're looking to learn or brush up on your Microsoft Word and Excel skills, this is a great opportunity.

This mix of accredited and non-accredited units will provide you with the skills and knowledge to:

- serve alcohol legally and responsibly in a licensed venue in Queensland
- prepare and serve a range of espresso coffees
- handle or serve food safely in any type of food outlet
- utilise Microsoft Word and Excel

Duration: 5 Days

Fully funded under the Rural Support Training program. Eligibility criteria applies. Availability of equipment in certain locations may require changes to classes offered.

Monday	Tuesday	Wednesday	Thursday	Friday
Microsoft Office – Word: Beginners Workshop (NONAC08039)	Microsoft Office – Excel: Beginners Workshop (NONAC08035)	Food Handling (Hygiene) Skill Set (SITSS00050) Day 1	Responsible Service of Alcohol Skillset (RSA) (SITSS00055)	Basic Barista (NONAC11002)
Microsoft Office – Word: Intermediate Workshop (NONAC08040)	Microsoft Office – Excel: Intermediate Workshop (NONAC08036)		Food Handling (Hygiene) Skill Set (SITSS00050) Day 2	Food Handling (Hygiene) Skill Set (SITSS00050) Day 3

When

Currently taking Expressions of Interest for Semester 2
 8:30am – 3:00pm each day
 Please enquire as soon as possible as places are limited.
 Places available in full or part program, with priority given to applications for the full program.

Where

DALBY
 TAFE Queensland Dalby Campus
 463 Bunya Highway, Dalby

To apply contact Cathy Richards on (07) 4160 4450

or email ruralsupporttraining.southwest@tafe.qld.edu.au

 1300 308 233

 tafeqld.edu.au

